



MEMO

From the office of the...

Vice-President Administration

TO: Student Representative Assembly
FROM: Giuliana Guarna on behalf of the BOD
SUBJECT: Revamping Commissioner Roles - Committee of the Whole
DATE: November 20, 2015

Hello assembly members,

The Board of Director's and the commissioners have been in conversations over the last two months in regards to the roles that commissioners currently play in the organization. We would like to have a conversation about changing commissioners into Associate Vice Presidents working 15 hours a week.

There are a number of reasons why we would like to make this change and things to consider:

1) Commissioners consistently work more than 6 hours a week

In speaking to the current commissioners they often complete 6 hours of work on simple administrative tasks. For example, hosting 1 committee meeting for 1 hour, meeting with a VP for 1 hour, preparing for a meeting for 1 hour, meeting with stakeholders for 2 hours, leaves just 1 hour to complete committee work. Commissioners have begun to track their hours and I can provide some of this data at the SRA meeting.

2) Expanding the scope of work that can be accomplished

By expanding the role to 15 hours, we are opening up the possibility to take on more ambitious projects and allow the commissioners to be more thorough with their work. For example, in the Services committee more frequent and more thorough reviews can be conducted. This will not only allow the services to expand and grow more quickly and thoughtfully, but it will also indirectly ease the job of the VP Admin.

3) Collapsing Operations and Bylaws into one commissioner called the AVP Governance

Currently both the Operations and Bylaws commissioners feel as if they work close to 6 hours a week. They also feel as though 15 hours a week would give each of them more hours than they could possibly fill. In addition, operating policies and bylaws often influence one another and having one person be responsible for coordinating amendments to both makes logical sense.

4) Support for Vice President Administration and the President.

At the present moment the Vice President Administration and the President are the two board members who do not have direct support. Much of the Vice President Administration's roll is spent supervising the services and helping them expand and critique their service. By having an AVP Services and AVP Governance, the Vice President Administration can take on a more holistic role within the organization and take on new projects. They will be better able to play the role of an Administrative director as opposed to spending the majority of their time working on service-only projects. In addition, the President will have more opportunities to involve commissioners and their committees in working on ambitious platform ideas.

5) Ensure the consistency of committees year over year.

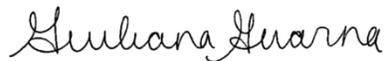
As commissioners are currently only paid for 6 hours a week, the success of the committee is often reliant on the volunteer efforts put forth by committee members. By increasing the number of hours to 15, we allow for more "guaranteed" work to be completed each week and will help ensure that year-to-year the SRA standing committees can be held to a common standard.

There are also a few things we want your thoughts on

- 1) Who should elect/hire the AVP's?
- 2) Who should the AVP's report to - SRA, EB, VP's?
- 3) What is our vision for committees?

We are bringing this forward as a committee of the whole as we very much welcome your thoughts on these proposed changes. Please feel free to ask questions to the BOD and commissioners beforehand.

Thank you in advance,



Giuliana