

# YEAR PLAN

MSU *University Affairs Committee*

Ruchika Gothoskar, Megan Hsu, Sarah Kula, Jordan Manning, Blake  
Oliver, John Tambakis, Taylor Wilson

2015-2016

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**OFFICE OF THE *University Affairs Commissioner***  
**INTRODUCTION**

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Dear members of the McMaster Students Union,

I am so excited and honoured to be this year's University Affairs commissioner. This SRA standing committee is unique in its endless possibility: the potential scope of projects is both wide and deep, allowing the commissioner to set a different direction for the committee every year. This task is a privilege, but also something I have found very difficult. I hope that I have been able to prioritize projects that are not only of interest to myself and my committee members, but that will also provide a great service to students.

Two areas of my portfolio that I am very passionate about are mental health and food on campus. I feel very lucky to be taking the lead on the Mental Health Awareness Week this year and introducing a new Share Your Story campaign that will allow students to anonymously submit their encounters with mental health. On another note, I have several projects revolving around food, including a food security analysis survey, completed nutritional information at TwelvEighty, and increased education and food sustainability on campus.

Overall, what I'm most looking forward to is not any individual project, but working with great teams to advocate for students and improve campus life. My committee is made up of highly motivated and passionate individuals, which allows me to believe that we can accomplish a lot this year. As well, I cannot wait to work with the rest of the MSU Education Department on large-scale projects that bring together all of our teams. It's going to be an amazing year!

Should you have any questions about anything in my YEARplan or wish to be involved in any project, contact me anytime at [srauniv@mcmaster.ca](mailto:srauniv@msu.mcmaster.ca).

Yours,



Blake Oliver  
University Affairs Commissioner  
McMaster Students Union

## GOALS

Objective 1	Launch MSU Course Wiki
Description	The MSU Course Wiki is a long-term project that many commissioners and Vice-Presidents have worked on in the past. Finally, the project is almost ready to be launched! The Wiki currently consists of shells for every course offered at McMaster. The next steps include filling out most of these shells, and then promoting it to the general MSU population as a resource.
Benefits	<ul style="list-style-type: none"> <li>• The MSU Course Wiki is by students, for students. It allows students both to have a forum to give feedback on their courses, and have a resource for more information about courses.</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• As more courses are added to McMaster, the shells will need to be added and the courses will need to be filled out</li> <li>• Filling out the shells cannot be done completely by the UA committee as we have not taken the majority of courses. We will have to encourage others to fill out the shells, such as the VP Academics of Program Societies</li> <li>• We are still unsure how many people will use the Wiki, and may have issues with the optimization of the website</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• The Wiki will have to find a “home” for moderation and addition of new courses (either with the University Affairs committee, the VP Academics of Program Societies, or with the Vice-President Education)</li> </ul>
How?	<ul style="list-style-type: none"> <li>• Committee members will moderate edits to the Wiki</li> <li>• We will reach out to SRA members, PTMs and execs of services, VP Academics and Presidents of faculty societies over the summer to have the shells completed by September</li> <li>• We will work with the Communications Officer to launch the Course Wiki in the fall</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• SRA members</li> <li>• Part Time Managers</li> <li>• Academic Affairs Council</li> <li>• Presidents Council</li> <li>• Mike Beattie (Communications Officer)</li> <li>• Spencer Nestico-Semianiw (Vice-President Education)</li> </ul>

Objective 2	Complete Nutritional Data at TwelvEighty
Description	The last several University Affairs committees have also been working on this project. We are hoping to create a sleeve for all menus at TwelvEighty with the nutritional information for all menu items.
Benefits	<ul style="list-style-type: none"> <li>• Students will have increased information to make healthier choices for their food</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• It may be difficult to schedule times with TwelvEighty and work with them to measure food and create ingredients list</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• As more menu items are added to the TwelvEighty menu, the nutritional information will need to be updated</li> <li>• The catering menu could also be looked at to complete nutritional data</li> </ul>
How?	<ul style="list-style-type: none"> <li>• Use information from the last University Affairs commissioner to start compiling information</li> <li>• Fill in gaps by working with TwelvEighty to weigh food and compile ingredient lists</li> <li>• Work with the Underground to design and print sleeves for the TwelvEighty menu</li> <li>• Update the MSU website with the nutritional information</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• TwelvEighty staff – Richard Haja (TwelvEighty Kitchen Manager)</li> <li>• Mike Beattie (Communications Officer)</li> <li>• Underground staff</li> </ul>

Objective 3	Investigate need for a Dietician on campus
Description	Many years ago, the Student Wellness Centre (SWC) included a dietitian. However, with budget cuts, the service is no longer provided. Many University Affairs commissioners have suggested that the MSU should lobby for the SWC to bring back the service. However, due to increased budget cuts at the SWC and an increased outcry for more mental health counsellors, often this has been decided against. The committee this year hopes to investigate different models for achieving student access to a dietitian, and determine student interest and need for a dietitian.
Benefits	<ul style="list-style-type: none"> <li>• Dietitians often work closely with mental health professionals in the cases of eating disorders to develop a plan for patients</li> <li>• Dietitians also better inform on how to eat healthier and better</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• It is hard to advocate for services that the University just cannot afford, however it is also a tough sell to convince the MSU to pay for something that is really in the University's jurisdiction</li> </ul>

	<ul style="list-style-type: none"> <li>• There has been obvious need for increased counselors in SWC, so in order to comfortably advocate for a dietitian, we will have to prove that there is student need for this as well</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• As with any advocacy project, this will be ongoing and likely will need to be taken up by the next University Affairs commissioner or Vice-President Education</li> </ul>
How?	<ul style="list-style-type: none"> <li>• We will look at what other schools in Ontario do in terms of getting students access to a dietitian</li> <li>• We will work with Farmstand, SHEC, and Advocacy to hold dietitian-led sessions to gauge student interest in having a dietitian on campus</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Emma Mitchell (SHEC Coordinator)</li> <li>• Jonathon Patterson (Farmstand Director)</li> <li>• Christina Vietinghoff (Farmstand Events Coordinator)</li> <li>• Christine Yachouh (Advocacy Coordinator)</li> </ul>

Objective 4	2nd Local Food Day and increased sustainable food on campus
Description	Last year, the University Affairs committee worked with Farmstand for an initiative called Local Food Day. This year, the University Affairs committee and Farmstand hope to expand this initiative by partnering with more groups on campus and inviting speakers to come educate students about sustainable food in Hamilton.
Benefits	<ul style="list-style-type: none"> <li>• Local food has numerous environmental and economic benefits to the community</li> <li>• When students are more informed about local food and how to access it, they are more likely to buy local food</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• Convincing Hospitality Services to increase the amount of local food at their different locations</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• This will need to be worked on every year</li> <li>• If the Local Food Day continues, it should be run by primarily one service (or University Affairs) – that has to be decided</li> </ul>
How?	<ul style="list-style-type: none"> <li>• We will be partnering with several relevant MSU services as well as Hospitality Services to provide programming for Local Food Day</li> <li>• The results from the survey at last year’s Local Food Day can be used to advocate for increased local food options on campus</li> </ul>

Partners	<ul style="list-style-type: none"> <li>• Emma Mitchell (SHEC Coordinator)</li> <li>• Jonathon Patterson (Farmstand Director)</li> <li>• Christine Yachouh (Advocacy Coordinator)</li> <li>• Michele Zaman (MACgreen Director)</li> <li>• David Cheng (Mac Bread Bin Director)</li> <li>• Nishan Zewge-Abubaker (Diversity Services Director)</li> </ul>
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Objective 5	Food Security
Description	A large-scale survey of McMaster students to determine the level of food insecurity on campus and possible solutions.
Benefits	<ul style="list-style-type: none"> <li>• Access to food can be a large barrier to students' education</li> <li>• Assessing food security on campus will help us to move forward and better meet the needs of all students</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• The MSU already currently has a service, Bread Bin, that deals with food security</li> <li>• A large change to this model could be costly and take several years to complete</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• The results of this survey will set the direction for food security advocacy for future Vice President Educations and University Affairs Commissioners</li> </ul>
How?	<ul style="list-style-type: none"> <li>• Partnering with the SSC and other University bodies to disseminate a survey that widely reaches the student body</li> <li>• Look at models from other students unions to determine what the best direction for the MSU is in terms of food security, food banks, and community kitchens</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• David Cheng (Mac Bread Bin Director)</li> <li>• Christine Yachouh (Advocacy Coordinator)</li> </ul>

Objective 6	Mental Health Awareness Week: Share Your Story #MacTalks
Description	In the past, the MSU has had many successful mental health awareness weeks, the most recent being last year's #MacTalks week. This year, we plan to build on the success of #MacTalks by using the same brand, and continuing to work with peer support services and the SWC to increase student awareness of resources. We are also launching a Share Your Story campaign, which will allow students to anonymously share their encounters with mental health online. Finally, we will be partnering with more services and clubs to increase participation of the week.

Benefits	<ul style="list-style-type: none"> <li>• Decreases the stigma surrounding mental health</li> <li>• Gives students a way to tell their story in their own words without being judged or identified</li> <li>• Promotes mental health resources on campus</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• This campaign will be large and has many different parts, will involve a lot of planning, work, and collaboration</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• This campaign doesn't have a home – last year it was taken on by the Vice President Education, but the year before, it was taken on by the University Affairs commissioner. Since UA is taking on the project again this year, it is jumping around once again. In the long-term, this project should fall under one person's portfolio for consistency.</li> </ul>
How?	<ul style="list-style-type: none"> <li>• Partnering with peer-support and other MSU services</li> <li>• Working with the Advocacy Street Team and Advocacy Coordinator</li> <li>• Involvement from the SWC and the Student Mental Health and Wellbeing Strategy as well as the Student Mental Health Network</li> <li>• Using a column in the Sil to promote Share Your Story</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Christine Yachouh (Advocacy Coordinator)</li> <li>• Nishan Zewge-Abubaker (Diversity Services Director)</li> <li>• Emma Mitchell (SHEC Coordinator)</li> <li>• Hayley Regis (WGEN Coordinator)</li> <li>• Emily Smith (QSCC Coordinator)</li> <li>• Geneva Neal (PSL Coordinator)</li> <li>• Amanda Watkins (The Silhouette Editor-in-Chief)</li> <li>• Michael Gill (SPARK Coordinator)</li> <li>• Spencer Nestico-Seminaiw (Vice-President Education)</li> <li>• Allison Drew-Hassling (Student Mental Health and Well-being Strategy co-leads)</li> </ul>

Objective 7	Complete International Students MSU General Policy Paper
Description	The MSU currently does not have a policy paper on international students, although it was on the radar of the past UA commissioner. This year, we plan to complete an international students policy.
Benefits	<ul style="list-style-type: none"> <li>• We will have a policy paper that will directly deal with the unique issues that international students face on campus, and will contain the MSU's stances on the issues for advocacy</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• Writing a policy paper that accurately represents a large population of</li> </ul>

	students on campus is always difficult, especially with such a wide range of experiences and difficulties
Long-term implications	<ul style="list-style-type: none"> <li>• This policy will have to be renewed by the University Affairs commissioner in 3 years from being adopted</li> </ul>
How?	<ul style="list-style-type: none"> <li>• The data that the University Affairs committee analyzed last year from the OUSA Quality of Education survey contains a section specifically about international students – we will use this data as primary research for the paper</li> <li>• We will also hold focus groups at McMaster for primary research for the paper</li> <li>• We will draw on the International Student Society (ISS) to gain more insight from International Students</li> <li>• Finally, we will review OUSA’s policy paper on International Students to write the policy</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Saad Syed (External Affairs Commissioner)</li> <li>• Chukky Ibe (University Affairs Committee Member, non-voting)</li> <li>• Spencer Nestico-Semianiw (Vice-President Education)</li> <li>• ISS</li> </ul>

Objective 8	Revise Aboriginal Students MSU General Policy Paper
Description	The Aboriginal Students General Policy Paper was last reviewed in early 2013; in order to keep this policy up-to-date, we will be reviewing and revising this policy
Benefits	<ul style="list-style-type: none"> <li>• Aboriginal students face a unique set of barriers on campus, and many events have occurred over the past three years that will help us with the new direction of the policy paper</li> <li>• This updated policy paper will allow us to advocate on behalf of aboriginal students to the university and the provincial and federal government</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• Writing a policy paper that accurately represents a large population of students on campus is always difficult, especially with such a wide range of experiences and difficulties</li> <li>• This paper will also have an external aspect that will likely fall outside of my portfolio and expertise</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• This policy will have to be renewed by the University Affairs</li> </ul>

	commissioner in 3 years from being adopted
How?	<ul style="list-style-type: none"> <li>• The data that the University Affairs committee analyzed last year from the OUSA Quality of Education survey contains a section specifically about aboriginal students – we will use this data as primary research for the paper</li> <li>• We will also hold focus groups at McMaster for primary research for the paper</li> <li>• We will collaborate with the Indigenous Pillar of Diversity Services, MISCA, and the Indigenous Studies Program to gain more student perspectives</li> </ul> <p>Finally, we will review OUSA’s policy paper on Aboriginal Students to write the policy</p>
Partners	<ul style="list-style-type: none"> <li>• Saad Syed (External Affairs Commissioner)</li> <li>• Spencer Nestico-Semianiw (Vice-President Education)</li> <li>• Nishan Zewge-Abubaker (Diversity Services Director)</li> <li>• MISCA</li> <li>• ISP</li> </ul>

Objective 9	Revise Anti-Oppression MSU General Policy Paper
Description	The current MSU Anti-Oppression Policy is extremely outdated and not in the PCR (Policies, Recommendations, Concerns) format that our recent policies are exclusively written in. We will be revising the policy in conjunction with many other collaborators
Benefits	<ul style="list-style-type: none"> <li>• An updated policy will allow the MSU to have a strong and up-to-date stance on anti-oppression</li> <li>• The current policy is so out of date that it is technically no longer even a part of the policy bank, and thus needs to be re-written</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• Anti-oppression is a topic that is very important for many people and I expect that many will want to be involved with the writing of this policy</li> <li>• While there is an advocacy piece to the policy, there is also an operating aspect to it as well, which will cause some overlap between the University Affairs committee and the Operations committee</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• This policy will have to be renewed by the University Affairs commissioner in 3 years from being adopted</li> </ul>
How?	<ul style="list-style-type: none"> <li>• We will work with various partners both in and outside of the MSU, as</li> </ul>

	well as consult updated literature, to write a new policy and pass it at the SRA
Partners	<ul style="list-style-type: none"> <li>• Nishan Zewge-Abubaker (Diversity Services Director)</li> <li>• HRES</li> <li>• Miranda Clayton (Operations Commissioner)</li> </ul>

Objective 10	Review entire MSU General Policy Bank
Description	Several policies in the current MSU general policy bank are out-dated and past their 3-year expiry dates. We will review the policies and create a schedule for their review and renewal, as well as determine which policies are past-date.
Benefits	<ul style="list-style-type: none"> <li>• The policy bank will be up-to-date and recent; and we will be following the by-laws of the MSU</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• Some important policies are past date and will have to be renewed as soon as possible to avoid being removed</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• In the future, ALL of the policies should be revised or rescinded after 3 years, or the SRA should vote to extend this period should they feel it is too short</li> </ul>
How?	<ul style="list-style-type: none"> <li>• I will work with the External Affairs commissioner to divide the policies into internal policies or external policies, and we will review our respective policies</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Saad Syed (External Affairs commissioner)</li> </ul>

Objective 11	Hold another Accessibility Forum
Description	Last year, the University Affairs committee together with Diversity Services held the inaugural Accessibility Forum on Accessibility in Learning. This year, we will host another accessibility forum, this year with a new theme.
Benefits	<ul style="list-style-type: none"> <li>• We will be creating a report on the forum to be presented at the McMaster Accessibility Council, which will be able to inform the University of accessibility issues on campus</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• As this is a large scale event with many stakeholders and collaborators, this event will take a lot of volunteers and planning</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• As the Abilities pillar of Diversity Services is expanding into a full (pilot) service, the future of the Accessibility Forum in terms of it's home (who will run it) is somewhat unclear – the future Diversity</li> </ul>

	Services Director, University Affairs Commissioner, and Abilities Coordinator should discuss who's portfolio this will fall under and who will be involved
How?	<ul style="list-style-type: none"> <li>• We will include guest speakers (similar to last year)</li> <li>• We will invite students registered with SAS, and students not registered with SAS, to share their experiences</li> <li>• Volunteers will facilitate and take notes on discussions centered around various topics</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Diversity Services</li> <li>• PACBIC</li> <li>• Student Accessibility Services (SAS)</li> </ul>

Objective 12	Hold a First-Year Forum
Description	After the success of last year's Accessibility Forum, this year we hope to run a second forum in 2 <sup>nd</sup> term: a forum for first-year students, to discuss the various issues that first years uniquely face.
Benefits	<ul style="list-style-type: none"> <li>• This type of forum for first years has never been done before, so we could learn a lot about some issues that are specific to first-years that we haven't considered before</li> <li>• First-year students will be able to be more engaged with the MSU by attending a forum designed for them by the MSU</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• As this is a new event, there will inevitably be difficulties in starting</li> <li>• This event will be in collaboration with SPARK, so division of responsibilities must be accomplished</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• The next UA commissioner should decide whether they want to continue taking this project on yearly, pass it on to SPARK, or discontinue it altogether</li> <li>• If we have two forums each year (one in each semester), the second doesn't necessarily have to be focused on first-years – it could also be a different population, if the commissioner is interested</li> </ul>
How?	<ul style="list-style-type: none"> <li>• Collaboration with SPARK</li> <li>• Guest speakers</li> <li>• Volunteers will facilitate and take notes on discussions centered around various topics</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Michael Gill – SPARK Coordinator</li> </ul>

	<ul style="list-style-type: none"> <li>Allan Fein and Catharine Munn – Arrive and Thrive</li> </ul>
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Objective 13	Review Course Evaluations, Put Forward Recommendations
Description	Course evaluations (what time of year they occur, who they are for, how many per semester) are varied between faculties. The types of questions and number of questions are also extremely variable from course to course. We hope to put forward recommendations to the University for best practices of course evaluations
Benefits	<ul style="list-style-type: none"> <li>Increased and more meaningful student feedback of professors and TAs will allow the quality of education at McMaster University to improve</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>We must be sure that our recommendations will not fall on deaf ears, and that the University is willing to accept our report and findings</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>Advocacy on behalf of these finding must be followed up on</li> </ul>
How?	<ul style="list-style-type: none"> <li>Comparing the student engagement with course evaluations from faculty to faculty</li> <li>Defining specific areas (number of questions, types of questions, etc.) to explore</li> <li>Gathering student opinion on TA evaluations, mid-term evaluations, and post-exam evaluations</li> </ul>
Partners	<ul style="list-style-type: none"> <li>University Affairs Research Assistant</li> <li>Spencer Nestico-Semianiw (Vice-President Education)</li> </ul>

Objective 14	Collect Student Feedback on PepplePad
Description	PepplePad is the new Learning Portfolio as McMaster students know it. With an entirely new platform and interface, we will be collecting student opinion on PepplePad and presenting it to the University as feedback for improvement of the new system.
Benefits	<ul style="list-style-type: none"> <li>We hope that PepplePad will be what the Learning Porfolio was always supposed to be: a user-friendly tool that students can use for reflection. If we can help PepplePad succeed by providing feedback, then all students will benefit</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>Students may be disengaged with PepplePad from previous negative experiences with the Learning Portfolio</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>The committee should regularly review the Learning Portfolio,</li> </ul>

	whatever the format, to continue improvement of the tool
How?	<ul style="list-style-type: none"> <li>• Gathering student opinion</li> <li>• Conducting experimental groups where students use the Learning Portfolio under different sets of circumstances (e.g. with no help vs. with a guide book) and compare</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Christine Yachouh (Advocacy Coordinator)</li> <li>• Spencer Nestico-Seminaiw (Vice-President Education)</li> <li>• University Affairs Research Assistant</li> </ul>

Objective 15	Federal Election #MacVotes
Description	The federal will take place this year on October 19 <sup>th</sup> (if all goes according to plan). As a member of the Education department and as defined in the Election Plan policy, I will help to promote and engage students in the election and the #MacVotes campaign.
Benefits	<ul style="list-style-type: none"> <li>• Increased student voter turnout allows students to have a real voice at the federal level</li> <li>• Increase education of federal issues allows students to become more engaged with politics and issues that pertain to them</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• Students can be apathetic about elections and may not wish to vote</li> <li>• Many students have very conflicting opinions about politics, but the MSU must remain non-partisan</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• This is our third campaign using the #MacVotes branding – it has been successful thus far, and the team should continue to use it in the future</li> <li>• We have polling stations on campus this year! We should do everything we can to have this for every election</li> </ul>
How?	<ul style="list-style-type: none"> <li>• UA’s role in the election will be to support the rest of the Education team, and try to connect internal bodies at the University who want to see a high student voter turnout</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Spencer Nestico-Semianiw (Vice-President Education)</li> <li>• Saad Syed (External Affairs Commissioner)</li> <li>• Christine Yachouh (Advocacy Coordinator)</li> <li>• Daymon Oliveros (Student Community Support Network Director)</li> <li>• Ehima Osazuwa (President)</li> <li>• All students! 😊</li> </ul>

Objective 16	Washroom Audit
Description	The MSU, under the direction of the president, Ehima Osazuwa, wishes to advocate for Gender Neutral washrooms. We will be performing an audit of all washrooms on campus to determine which single stall washrooms are needlessly gendered, to be presented to facility services
Benefits	<ul style="list-style-type: none"> <li>• Gender neutral washrooms are more inclusive to all students at McMaster</li> <li>• A washroom audit will be the first step to eliminating gender-specific washrooms on campus</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• There are a lot of buildings (56!) at McMaster</li> <li>• Some washrooms at McMaster are single stall, accessible washrooms – these should not be included in the audit, as they are meant to be used for students that need them, not by the general population</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• This is a long term project – after single stall washrooms are gender neutral on campus, multi-stall should be advocated on as well</li> </ul>
How?	<ul style="list-style-type: none"> <li>• Using the University Affairs committee to survey the washrooms in each building and compile a report</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Ehima Osazuwa (President)</li> <li>• Spencer Nestico-Semianiw (Vice-President Education)</li> </ul>

Objective 17	Promote OUSA Quality of Education survey
Description	Every couple of years, OUSA releases a Quality of Education survey to each of its schools to compile statistics for its policy bank and various reports. The University Affairs committee will publicize the survey and ensure a high number of McMaster students fill out the survey.
Benefits	<ul style="list-style-type: none"> <li>• The more students that fill out the survey, the more accurate and important data that the survey collects</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>• Getting students to fill out a survey is occasionally difficult, especially as some students don't know what OUSA is or are unfamiliar with the outcome of the survey</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>• The data will need to be analyzed when it is released</li> </ul>
How?	<ul style="list-style-type: none"> <li>• Partnering with the Communications department of the MSU to widely promote the survey both in person and online</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Mike Beattie (Communications Officer)</li> <li>• Michael Wooder (Student Life Development Coordinator)</li> </ul>

	<ul style="list-style-type: none"> <li>Christine Yachouh (Advocacy Coordinator) and the Advocacy Street Team</li> </ul>
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Objective 18	Column in the Silhouette for First Year Transition stories
Description	Partnership with SPARK and the Silhouette for a column that will highlight first-years transitioning into University
Benefits	<ul style="list-style-type: none"> <li>Increased awareness of first-year issues</li> <li>Allows first year students a voice</li> <li>Fits well with the Share Your Story campaign in February</li> </ul>
Difficulties	<ul style="list-style-type: none"> <li>Ensuring the column runs regularly</li> </ul>
Long-term implications	<ul style="list-style-type: none"> <li>The following SPARK Coordinator, Silhouette Editor-in-Chief, and University Affairs Commissioner should determine whether they want to continue the column</li> </ul>
How?	<ul style="list-style-type: none"> <li>Meeting with the Silhouette to discuss the regularity of the column and the logistics</li> <li>Gathering stories from first years and deciding which to publish</li> </ul>
Partners	<ul style="list-style-type: none"> <li>Michael Gill (SPARK Coordinator)</li> <li>Amanda Watkins (The Silhouette Editor-in-Chief)</li> </ul>

## Long-term planning

Overarching Vision ( <i>what is the ultimate goal?</i> )	A community soup-kitchen at McMaster, where students are able to cook food and pay what they can.
Description	I see this working similarly to how Concordia's People's Potato works, where one full-time staff oversees student volunteers in the kitchen, and the food meets most dietary restrictions (i.e. vegan, gluten-free). At Concordia, the kitchen is wildly popular from all students (not just those students who need to access the service because they otherwise couldn't afford food), so the service thrives without any stigma attached to its use. It makes food security accessible on campus.
Benefits	<ul style="list-style-type: none"> <li>• A place for students to find food that meets their dietary needs</li> <li>• Student volunteers learn cooking skills</li> <li>• Students can heat up/make their own food</li> <li>• Food security on campus without stigma</li> </ul>
Year 1	<ul style="list-style-type: none"> <li>• Food Security survey (see Objective 5)</li> <li>• Looking at what other schools do (like Concordia)</li> </ul>
Year 2	<ul style="list-style-type: none"> <li>• Ad-hoc committee to review our current food security approach (BreadBin, emergency bursary, etc).</li> </ul>
Year 3	<ul style="list-style-type: none"> <li>• Proposal for a new service, or an evolved version for BreadBin, which encompasses a community soup-kitchen approach as opposed to a food bank approach</li> </ul>
Partners	<ul style="list-style-type: none"> <li>• Mac BreadBin</li> <li>• The Board of Directors</li> <li>• The SRA</li> <li>• The current community kitchen pilot project</li> </ul>

## **GOALS to strive for**

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**List 5 things that you would like to have prepared for the beginning of September**

- **Washroom Audit**
- **Course Wiki ready for launch**
- **Nutritional Data at TwelvEighty complete**
- **OUSA Quality of Education survey strategy ready**
- **Meeting time for first semester determined**

**List 5 things you would like to have completed during the fall term (1<sup>st</sup>)**

- **Accessibility Forum**
- **#MacVotes – Federal Election and Campaign**
- **Collecting Student Feedback on PepplePad**
- **International Students Policy**
- **Food Security Survey**

**List 5 things you would like to have completed during the winter term (2<sup>nd</sup>)**

- **First Year Forum**
- **#MacTalks – Mental Health Awareness Week and Share Your Story Campaign**
- **Complete report on Course Evaluation**
- **Anti-Oppression Policy**
- **Aboriginal Students Policy**

## Master Summary

(calendar and checklist)

*Please also list which committee members are working on what projects.*

May	TwelvEighty Nutritional Information Course Wiki – preparation → <b>Kayla Enriquez</b>
June	Washroom Audit TwelvEighty Nutritional Information Course Wiki – preparation
July	Washroom Audit → <b>Ruchika Gothoskar</b> TwelvEighty Nutritional Information Course Wiki – preparation → <b>Megan Hsu, Taylor Wilson, Ruchika Gothoskar, Paddy Sreeram, Jordan Manning</b>
August	Washroom Audit Course Wiki – preparation → <b>Taylor Wilson, Ruchika Gothoskar, Nicole Burke, Aquino Inigo, Paddy Sreeram, David Lee</b>
September	International Students focus groups → <b>Chukky Ibe</b> Launch Course Wiki → <b>Taylor Wilson</b> Promote OUSA Quality of Education Survey → <b>Megan Hsu, Ruchika Gothoskar, Alex Wilson, John Tambakis, Robyn Fishbein, Jordan Manning</b>
October	Local Food Day → <b>Megan Hsu, Taylor Wilson, Sarah Kula, Robyn Fishbein</b> #MacVotes – federal election → <b>Ruchika Gothoskar, Aquino Inigo, Sarah Kula, Paddy Sreeram, John Tambakis, Robyn Fishbein, Jordan Manning</b> Promote OUSA Quality of Education Survey → <b>Kayla Enriquez, Ruchika Gothoskar, Alex Wilson, Robyn Fishbein</b> Accessibility Forum → <b>Ruchika Gothoskar, Sarah Kula, Alex Wilson, Paddy Sreeram</b>
November	Food Security Survey → <b>Megan Hsu</b> Writing the International Students Policy → <b>Ruchika Gothoskar</b>
December	Aboriginal Students focus groups → <b>Ruchika Gothoskar, Paddy Sreeram</b> Student feedback on PepplePad
January	Writing the Aboriginal Students Policy → <b>Paddy Sreeram</b> Work on Anti-Oppression Policy → <b>Ruchika Gothoskar, Nicole Burke, David Lee, Alex Wilson</b>
February	First Year Forum → <b>Ruchika Gothoskar, John Tambakis</b> #MacTalks Week → <b>Taylor Wilson, Ruchika Gothoskar, Nicole Burke, Aquino Inigo, Megan Hsu, Kayla Enriquez, Sarah Kula, Alex Wilson, Robyn Fishbein,</b>

	<p><b>Jordan Manning</b>  Work on Anti-Oppression Policy → <b>Ruchika Gothoskar, Nicole Burke, Alex Wilson, Paddy Sreeram</b></p>
March	<p>Report on a dietician on campus → <b>Ruchika Gothoskar</b>  Review of MSU General Policy Bank</p>
April	<p>Report on Course Evaluations → <b>Alex Wilson, Jordan Manning</b>  Transition report with recommendations for the new commissioner</p>