

Executive Board Meeting 12-10
Friday, September 28, 2012 @ 12:30 p.m.
MSU Boardroom, MUSC rm 201

Call to Order @ 12:35 p.m.

Present Bergen, Campbell, Daniel, Jamieson, Morrow, Saeed, Wyngaarden
Late Granat
Absent Stewart
Others Present J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (SLDC), Katie Ferguson (Manager, University Sustainability), Lauren McCauley (AVTek Office Coordinator), James Dowdall (SWHAT Coordinator), Scott MacDonald (MACgreen Director), Emily Taylor (MSU Member), Julianne Bagg (MSU Member)

1. Adopt Agenda

Moved by Wyngaarden, **seconded** by Morrow that the Executive Board adopt the agenda as presented.

Vote on Agenda

Passes Unanimously

2. Adopt Minutes

Moved by Jamieson, **seconded** by Daniel that the Executive Board adopt the minutes from Executive Board meeting 12-09 as presented.

In Favour: 6 Opposed: 0 Abstentions: 1 (Saeed)
Motion Passes

3. MACgreen Logo

Moved by Campbell, **seconded** by Morrow that the Executive Board approve the changes to the MACgreen logo.

Granat arrived at 12:37 p.m.

- MacDonald explained that he was given 6-7 choices for the new logo, and that the volunteers agreed with the choice that was made.
- Wooder stated that as per the wishes of the Executive Board, he put together a brief for associated costs to re-brand. He went over the document with the Board.
- Granat thanked them for all of the work that was put into this.

Vote on Motion

Passes Unanimously

4. McMaster Teaching and Community Garden Agreement

- Campbell explained that this agreement has been in the works for awhile. The original agreement was brought forward late July/ early August and the comments from the Board were

that they wanted to see more reassurance of grants and that if these grants possibly fall through that the MSU isn't the default financial partner. Campbell explained that section 11 of the agreement has been brought forward for the terms of the agreement and how/when it would be reviewed.

- Ferguson went over how the garden came to be, and that the objectives of the space are to provide teaching and learning opportunities for students and those in the community, to act as a venue for community engagements, and to produce sustainable food sources. Ferguson explained that this garden is meant to be collaboration between Sustainability, Facility Services, ISci and the MSU. Ferguson stated that they are committed to having a student intern who is devoted to the garden, and have a coordinator position through the MSU to support the garden functions.
- Granat asked about section 2 and what fundraising efforts the MSU would have to do. Campbell responded that one of the concerns was if funding would be obtained or not by the primary fundraiser. Campbell explained that it would be small scale fundraising. Ferguson added that this section was inserted to help out with the collaboration, but that ISci is mainly responsible for gaining funds for this garden. She explained that the funding could be from sales from MAC Farmstand or a fundraiser put on by them.
- Saeed pointed out that fundraising isn't something that the MSU does to support services. He stated that he finds that section to be unorthodox for the MSU and doesn't know how it will work. Ferguson responded that funding will be obtained and asked if it would be more preferable to add "may be obtained" so that it isn't binding that the MSU has to be seeking funding.
- Granat asked who controls the decisions being made. He wanted to know who the decision making body for the garden. Ferguson responded that because there is currently no formal agreement, the decisions have been made as a result of the office collaboration with the partners who have helped it come to fruition. The MSU has been consulted on these decisions, as well as ISci and Facility Services.
- Granat asked if there was a formal process. Ferguson explained that there wasn't one right now, but with the agreement it will be more binding. She pointed out that the agreement outlines every responsibility of each partner, which also covers the decision making processes. Ferguson pointed out that they could put together a Board if felt necessary. She added that in the terms under section 11 that the agreement will be reviewed annually to keep everything in check.
- Granat stated that he was not opposed to the idea of having a Board. Granat asked if there was new programming that was to be done, he wanted to know if the MSU would be administering the payroll with it.
- Jamieson stated that he doesn't think they should be creating a coordinator position and then creating a Board to tell them what to do.
- Campbell stated that the coordinator would be responsible for the day to day operations, including the decisions of what would be planted and programming in collaboration with other parties. He added that he wasn't opposed to the idea of creating a Board but would be fuddy on what they would do.
- Granat explained that he wasn't talking about micro-managing anyone but was talking about the large scale changes. He stated that he would like to understand the process and would make the decisions.

Moved by Granat, **seconded** by Saeed that the Executive Board postpone the McMaster Teaching and Community Garden Agreement.

Discussion on Postponement

- Granat explained that he would like to postpone the decision as this meeting isn't the place to be hashing out details.

- Ferguson added that the coordinator would have autonomy on how to run the garden, just like how the Farmstand Director makes their own decisions on how to run the service.
- McGowan stated that the MSU has a lot of Board and Committees to sit on and that he doesn't want to complicate things. He stated that they should just make sure to sit down with everyone later to see if the next step needs a Board. The agreement can be brought back in February to make sure that it's scrutinized as well as reviewed.
- Wyngaarden explained that they have review boards for a lot of services, and the MSU partnerships function really well as it is, there is no need to postpone.

Vote to Postpone

**In Favour: 3 Opposed: 4 Abstentions: 0
Motion Fails**

Moved by Campbell, **seconded** by Granat that the Executive Board approve the MSU entering a partnership for the McMaster Teaching and Community Garden, as per the agreement circulated and attached.

- Ferguson asked if it would be possible to vote on an amendment to the agreement for section 11. a) to suit what they discussed. She added that it would be a good thing to clarify.

Amendment

Moved by Granat, **seconded** by Saeed to amend the motion to read: "**Moved** by Campbell, **seconded** by Granat that the Executive Board approve the MSU entering a partnership for the McMaster Teaching and Community Garden, pending clarification of the amendment of section 11.a)of the agreement circulated and attached.

Discussion on Amendment

- McGowan suggested adding one more sentence about the success of the partnership will be reviewed annually.
- Granat withdrew the motion; this was friendly with the seconder.

Amendment to the Agreement

Moved by Granat, **seconded** by Saeed that the Executive Board amend the McMaster Teaching and Community Garden agreement, section 11. a) to read: "The success and terms of the partnership will be reviewed by all parties by February 1, 2013. Subsequently, this agreement will be reviewed annually before February 1 by the MSU, iSci, FS and OS to ensure that each party is honouring all the terms and conditions of this partnership."

Vote on Amendment to the Agreement

Passes Unanimously

Vote on Main Motion

Passes Unanimously

5. SWHAT Budget Line

Moved by Campbell, **seconded** by Jamieson that the Executive Board approve the allocation of \$500 to the SWHAT budget line "6901-0117 SWHAT – TRAVEL – GENERAL".

- Campbell explained that SWHAT is starting a pilot project of staying until 2 a.m. one night a week. The difficulty of the situation is that they need to make sure their volunteers are getting home safely as buses don't run that late. The proposed amount would be a start for providing taxi chits to the volunteers.
- Dowdall explained that there are procedures in place to make sure that the taxi chits aren't being abused, that they can only be signed out by executive members and only given those whose shifts keep the volunteers there until after midnight.
- Granat asked how they came up with the figure of \$500. Campbell responded that he and Dowdall spoke about this and not knowing how much this would cost, they decided to look at last year's budget and went from there. Dowdall added that they arrived at the amount with the understanding that they don't know how much it will cost the service just yet.
- Saeed asked SWHAT had contacted Blue Line taxi for sponsorship. Dowdall responded that they ran into an issue with them recently, and haven't inquired yet, but that Security is interested in helping out.
- Wooder asked which day SWHAT will choose to stay open late. Dowdall responded that they chose Thursday nights as it wasn't too early in the week and that most volunteers don't have early classes on Fridays. He explained that their goal is to eventually have Thursdays, Fridays, and Saturdays open until 2.
- Wooder stated that he assumed that Thursdays were also chosen because it's a bar night. He explained that Student Unions have to be careful when taking responsibility for those who have consumed alcohol.
- Dowdall stated that while it was a smaller concern, it wasn't their primary concern. SWHAT has a strict policy for students that if they can't walk themselves home, then SWHAT doesn't walk them. The policy is to tell the students no and to speak with security to arrange something. EFRT is also under the impression about this. Everyone would like clarification on this as if students are intoxicated and SWHAT was called from the bar, then they would be left with the bouncer.
- Wooder stated that if the individual has left campus while under the influence, it is the MSU's responsibility to make sure they get home safely. This is in line with their liquor licence; the venue needs to be made aware of the situation as it would be a breach of the liquor licence.

Vote on Motion

Passes Unanimously

Jamieson left at 1:25 p.m.

6. Closed Session

Moved by Daniel, **seconded** by Wyngaarden that the Executive Board move into Closed Session and invite Lauren McCauley.

Passes Unanimously

Return to Open Session and Rise and Report

- Granat reported that the Executive Board exempted an employee and allowed them to hold two jobs within the MSU for the duration of the year due to the unique circumstances.

7. Information and Question Period

- Wooder reported that he has been approached by other services to look into getting new logos, and he will advise the Board when they are coming forward.
- Morrow reported that the Mental Health Town hall is on Monday at 10:30 a.m.
- Campbell reported that next week that there will be discussions on Welcome Week with each day having a different topic. He explained that he will re-affirm the schedule at the SRA meeting.

8. Adjournment and Time of Next Meeting**Time of Next Meeting:**

**Friday, October 5, 2012
12:30 p.m.
MSU Boardroom, MUSC room 201**

Moved by Granat, **seconded** by Wyngaarden that the meeting be adjourned.

Passes Unanimously

Meeting adjourned @ 1:56 p.m.

/vs