Executive Board Meeting 14-14
Friday, October 24, 2014 @ 10:30am
MSU Boardroom, MUSC room 201

Call to order @ 10:36 am

Present	Craig, Mallon, Nolan, Saull, Tambakis
Late	Brodka, D'Angela, Narro Perez, Osazuwa
Absent	
Others Present	J. McGowan (General Manager),V. Scott (Recording Secretary), M. Wooder (SLDC), Mina Karabit (TAC Coordinator), Laura Jamieson (SHEC Coordinator), Ameema Saeed (PSL Coordinator)

1. Adopt Agenda

Moved by Mallon, **seconded** by Craig that the Executive Board adopt the agenda, as circulated and presented

Vote to Adopt

Passes by General Consent

2. Adopt Minutes

Moved by Saull, **seconded** by Nolan that the Executive Board approve minutes from Executive Board meetings 14-12 – October 10, 2014 and 14-13 – October 17, 2014.

Vote to Adopt

Passes by General Consent

3. PSL Report – Ameema Saeed presented

- Saeed summarized the report.

Osazuwa arrived at 10:39 am

Questions

- Mallon asked what the main differences would be for training for text and phone. Saeed responded that with the crisis protocol on the phone they will be able to hear from the tone of voice if someone may be in need of extra support, and if so they would then connect them with Security Services. Saeed stated that one of the issues with text-based support is that they don't have the option of hearing the tone of voice so they would have to look into text cues. She explained that they may have to work something out to get the person to call in, since while it's anonymous through text, they can transfer them over to Security Services through the phone. Saeed added that they are currently looking at protocol and handling people not responding.
- McGowan asked if they have figured something out with the cleanliness of the space. Saeed responded that Brodka and she have spoken about this and they have been taking care of it themselves until something has been resolved through Facility Services.
- Mallon asked if the issue that arose over the summer had been resolved. Saeed responded that it was, and the area was cleaned up quickly even though there is still a hole in the ceiling. She added that they are hoping they could move soon to another space as they have been having troubles with Facility Services and the pipes are really loud in the space.
- Saull asked if she had spoken to Brodka about this. Saeed responded that there will be a meeting this weekend.

- Saull asked how she was feeling about the volunteers. Saeed responded that a huge chunk of their volunteers got accepted into med school, as there a lot of Health Sci students who apply to the program. She is hoping that she can find more volunteers to help with shifts, as others have left because they may have found the demands were too much.

Brodka and Narro Perez arrived at 10:46 am

- Saull stated that they need to think about how they're going to reach the masses, as people need to talk all the time so why aren't they calling. Saull felt that they were going a good job promoting but they need to think more about how they can build this into being a normal thing. Saeed explained that the overarching theme for this year is aiming to receive calls for whatever reason. She added that they are hoping the text-based peer support will also help with engagement.
- Osazuwa asked how long do calls last for. Saeed responded that it depends on the call, but that the average is around 30 minutes.

D'Angela arrived at 10:51 am

4. SHEC Report – Laura Jamieson presented

- Jamieson summarized the report.

Questions

- Osazuwa explained that the residence manager provides condoms in the buildings, that may be why CAs haven't picked up their packages.
- D'Angela asked the process for pregnancy tests, and if there was a follow-up protocol in place. Jamieson responded that there isn't a follow-up protocol in place just yet. Jamieson explained that when administering a pregnancy test and the result is positive then they will refer the student to the Student Wellness Centre and walk them there. She added that if it's a negative test then the student is relieved and they don't usually talk about it.
- Narro Perez asked what the feedback was on the Nutrition side of the sub committees. Jamieson responded that it's the most challenging committee to get off the ground, so it's a work in progress and they have to be creative. She explained that they have a cookbook put out each semester, and they have partnered with Bread Bin and are providing recipes in the Good Food Boxes each month. Jamieson stated that they will need to talk to SWELL about the possibility of partnering up and putting together programming. Narro Perez added that there may be some opportunities with Student Affairs and that they could touch base with them.
- Craig asked if the pregnancy tests were given out, or were students sent to a special place. Jamieson responded that they will give them a urine sample cup and a paper bag, and the student will take this and go across the hall to the washroom. When it's done they will come back to SHEC and they will administer the test strip and wait for the results. Jamieson explained that during the time that the student is waiting is when the volunteer will take the time to do the peer support.
- Wooder stated that SLEF could help out with creating materials for the resource library. He asked what the challenge with the posters was. Jamieson responded that she was going to meet with him about this, but she felt it was a mixture of both the Underground not working fast enough, and not enough time. Jamieson stated that the promo person is great, and set up a two week timeline before the event for needing information and relaying to Underground. It looks like they may need to change the timing. Wooder added that the timeline is critical, and that the original draft of the poster should be a minimum of three weeks, and there should be two weeks of promo before the event. Wooder suggested the starting point of three weeks before the event.
- Tambakis stated that sometimes there is an overlap between services, such as SHEC, QSCC, and PSL all do peer support. He asked if someone came in to SHEC and was better suited for another service, what would happen. Jamieson responded that all of their volunteers know about what services are available. If

DRAFT

the volunteer thinks that the student is better suited for another service, they will recommend this service but SHEC will always welcome students to come and talk to them about anything.

5. SWHAT Report – no one reported, report attached

Questions

- D'Angela asked if SWHAT was okay with the terms of reference provided. Brodka responded that they were.
- Narro Perez updated the Board that they have been having issues with Facility Services about access to the lift. He explained that this will be on hold until it's resolved.

6. TAC Report – Mina Karabit presented

- Karabit summarized the report.

Questions

- Mallon asked if they had reached out to SRA members in the faculties that don't have a high turnout. Karabit responded that she has.

7. Committee of the Whole – Service Reports

Moved by Osazuwa, **seconded** by Mallon that the Executive Board move into Committee of the Whole.

Passes by General Consent

Moved by Mallon, **seconded** by Tambakis to move out of Committee of the Whole and to Rise and Report.

Passes Unanimously

Rise and Report

- Brodka reported that the Board discussed the service reports of PSL, SHEC, SWHAT, and TAC and will be giving them feedback based on the discussion.

8. Information and Question Period

- Osazuwa asked for an update on the MACycle Director. Brodka responded that one person applied and there will be an interview next week.
- Osazuwa asked when the Space Allocation Committee will be meeting. Brodka responded that he will be sending out an email.
- Nolan stated that he was disappointed that the SRA tasked Saull with continuing to look into a year-end celebration even though the original ideas were voted down. Saull responded that he will still be looking into it as the SRA tasked him to do so, and he will be looking into the next steps and will provide an update at the next SRA meeting. He added that he might put together a committee to help put together some ideas.
- Tambakis asked how the Fall Break talks were going. Saull responded that he took it to the original committee, and they decided to go with the SRA's recommendation of the full week. The Dean of Students will now be taking this to their team to work out logistics.
- Wooder reported that there was traction on twitter going well for MAC Votes. He stated that he noticed that the Hamilton Chamber of Commerce and the Hamilton BIA are adopting the debate format that the MSU used to allow a short rebuttal. SLEF promotions went well thanks to Advocacy Street Team and the Maroons helping out.

9. Adjournment and Time of Next Meeting

DRAFT

Time of Next Meeting:

November 7, 2014
10:30 am
MUSC 201, MSU Boardroom

Moved by D'Angela, **seconded** by Craig that the meeting be adjourned.

In Favour: 8 Opposed: 1 Abstentions: 0
Motion Passes

Meeting adjourned @ 12:22 pm

/vs

DRAFT