



REPORT

From the office of the...

WGEN **Coordinator**

TO: Members of the Executive Board
FROM: Nealob Kakar
SUBJECT: WGEN Report 2
DATE: Thursday August 23

YEARPLAN UPDATE

Thus far WGEN has completed our first round of volunteer hiring. The logistics, community events planning, volunteer coordinators and I facilitated the interviews for hiring and came to the final choice of hiring 19 safer space volunteers and 4 events committee volunteers. We will ensure a second round of hiring soon where we will hire about 16 more safer space volunteers and 4-6 more events volunteers. Additionally, we have had many consults for mental wellness resource initiatives that either McMaster or different faculties have on campus. WGEN was consulted on the Okanagan resource inventory, life science student navigator inventory, as well as regular consults for WW events regarding a culture of consent and sexual violence content by many planners. Further, as WW is just around the corner WGEN has also established the different events that WGEN is asked to provide peer support at, facilitate or just to be apart of for community engagement purposes.

In terms of the team dynamic and internal updates, we have had further team engagement which is very beneficial. The promo execs have been asked to do many tasks together such as providing a roll up banner intake (which we just got done!), and mini assignments. The research coordinator worked on an assignment that she handed in, in which was centered around doing core research this summer on WGENs central mandates and navigating how to implement it into our year plan of events. Additionally, the resources coordinator worked on an assignment as well in which required them to create templates of outreach for donations, and creating inventories of the resources we have as well as how much more we need of the different products, or of new products we would like to see.

Moreover, in our physical space I completed a few updates. The space now has a bunch of art put up on the walls, some redecoration took place, and organization of our resources. I have also created further WGEN promo materials such as stickers, rave cards, and have just bought fidgets to leave in the space as a resource for users and volunteers.

SERVICE USAGE

Although the service is not active in the summer in terms of one of our main functions: peer support, WGEN has had a few people come to the space to sign out books from our library as well as binders and bras from our resource collection. The space will be opening in September following our

training weekend (September 14-15), but until then we remain mostly as an online resource through our socials, and our physical space is accessed when folks want to take out a resource in the summer. We have also analyzed a lot of engagement with the service through our main summer outlets: Instagram stories and posts, Facebook posts and twitter. Through our socials we have had engagement both externally, but also internally in regard to direct messages and general inquiry of the service. Since the last report made, I have noticed a lot of engagement with the WGEN email, as folks have emailed for many questions, resources or ways to just get involved with the service.

PAST EVENTS, PROJECTS & ACTIVITIES

So far, WGEN has launched and closed the first round of volunteer hiring. Although this event took a big bulk of our time, as it was a long marking and interview process, we also worked on one of our online campaigns called “club culture” where we finalized the content and will soon send in an intake to underground and soon finish the infographic campaign. WGEN also was a part of horizons tabling event, residence life scavenger hunts, as well as other WW planning events. Additionally, the execs and I worked on a project of critiquing the sexual violence response protocol as part of a consult and attended meetings with SACHA planners for take back the night in order to create WGEN involvement with Hamilton community partners. In terms of projects, the resources executive and I have outreached for further resources for the space (ie. Binders, condoms, lube, packers, books, magazines etc.), as well as took inventory of the products that we currently have.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

On Friday August 23 we are planning on launching our second round of volunteer hiring in which will be up for 2 weeks and close on September 6. During this round of hiring we hope to focus a lot on first year engagement and a big push with our outreach strategies. We figured that since it would be taking place during WW we could use the events that WGEN attends to also promo the fact that we are hiring and get a lot of first years to apply. Additionally, we are hoping to use clubsfest as a big promo push as hiring will also be open then. We hope to have all our volunteers hired by September 12 as training will be taking place on September 14-15. Additionally, this week I am facilitating a portion of campus events training and giving further consent training and “what to do when” scenario training for folks. Further, the other peer support ptms and I will be working more closely together and will create peer and hopefully facilitate peer support training as a unit for the September 14 training.

BUDGET

To date, WGEN has spent money on promotional materials for our hiring package, a deposit for the clubsfest table, as well as money at underground for the printing of the stickers. We have also just gotten our new roll up banner, but that fund was not taken from our account, but rather Wooders so there is no damage to our promo line.

<i>ACCOUNT CODE</i>	<i>ITEM</i>	<i>BUDGET / COST</i>
6501-0308	TOTAL SPENT IN LINE	150
		40
	REMAINING IN LINE	1660
5003-0308	TOTAL SPENT IN LINE	20
		30
	REMAINING IN LINE	
<i>TOTALS</i>		
TOTAL BUDGETED DISCRETIONARY SPENDING		210
TOTAL ACTUAL DISCRETIONARY SPENDING		210
REMAINING DISCRETIONARY SPENDING		20,610

VOLUNTEERS

We have hired 23 volunteers so far but have not had any engagements with them yet as we still need to do our second round of hiring, as well as provide training for them on September 14-15.

CURRENT CHALLENGES

I think one of our main current challenges is the fact that many of the execs are not in the country or are not able to meet in person for a variety of reasons which makes meetings super tough and delegating tasks and responsibilities tough amongst all 10 of us. This is again mainly a current issue, as when the school year starts, we will all be seeing each other on a regular basis at our weekly exec meetings and will be able to communicate in person for the events and campaigns that we plan on.

SUCSESSES

We have been increasing our engagement on socials detrimentally and have had increased direct messages and interest in the service, whether that is through volunteer hiring, accessing resources or general curiosity! Additionally, the logistics and research coordinator finally got their new emails so communication with them has been easier! Also, I think the fact that we went through our first round of volunteer hiring for the first time with an outcome of 23 volunteers is a major success as it was a lengthy process but we all still fully committed and worked together to hire such an amazing team!