



# REPORT

*From the office of the...*

## EFRT Program Director

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TO: Members of the Executive Board  
FROM: Samantha Aung  
SUBJECT: Emergency First Response Team Report  
DATE: February 14<sup>th</sup>, 2018

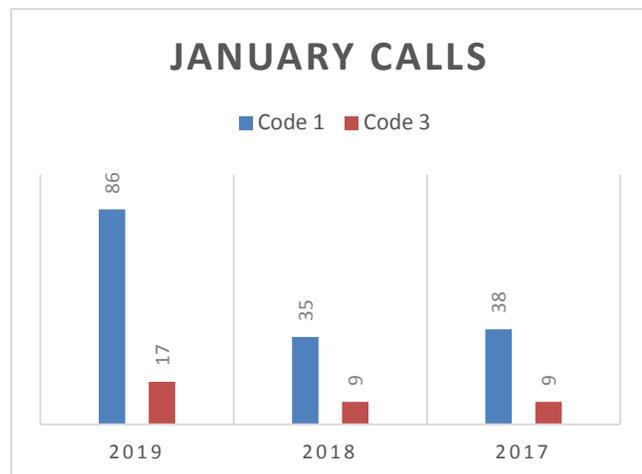
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### YEARPLAN UPDATE

The focus on this portion of the year is transitioning the new director and executive team. I have been working with Albert to orient him on his new role and help prepare him for the year. We have created an overall vision for the year and are working on creating steps on how it would be best implemented as well as hiring a new executive team to help support him in these endeavors.

### SERVICE USAGE

The below graph outlines the calls in the month of January. This month held an above average number of overall calls as well as an increased number of code 3, ambulance activations, to the previous two years. The highest call volumes were musculoskeletal, soft-tissue injuries and alcohol and drug related injuries. There are a few reasons this may have occurred. Firstly, response at charity ball held a higher than normal number of calls and code threes. Secondly, the weather may be influencing the number of slips trips and falls which lead to MSK and soft-tissue injuries. An inquiry will be made to look at call reports in depth to see if there is any reason for this large increase in call volume and what this means for the future of the EFRT.



### PAST EVENTS, PROJECTS & ACTIVITIES

We have completed team mid-year evaluations and have all responders retuning to be back on call. Mid years highlighted some training issues within the team and we are working for the final parts of the year to correct things

that may have been mis-trained in all our responders to help ensure our standard of care.

**UPCOMING EVENTS, PROJECTS & ACTIVITIES**

The upcoming month boasts the National Collegiate Emergency Medical Services Foundation (NCEMSF) Conference in Pittsburg. This conference is a great learning opportunity for responders and we are excited to be sending 8 of our more senior responders to the conference. Competing, learning, and bonding with the other teams from Canada and the states will be a great opportunity for these responders.

In addition, hiring for the 2019-2020 executive team is in the works and is outlined below in volunteers.

**BUDGET**

The below is based off of the December 2018 Statement

<i>ACCOUNT CODE</i>	<i>ITEM</i>	<i>BUDGET / COST</i>
6501-0107	Promotional Materials	1,782.97
	TOTAL SPENT IN LINE	5,092.49
	REMAINING IN LINE	-1892.49
6633-0107	Team uniforms	2662.28
	TOTAL SPENT IN LINE	2662.28
	REMAINING IN LINE	1337.72
5201-0107	Underground printing corrections	(2285.45)
	TOTAL SPENT IN LINE	400.00
	REMAINING IN LINE	(2,114.27)

The above boasts some “strange” numbers due to a delay in processing underground invoices. I have since settled the accounts with Sean to ensure all materials are organized into the appropriate, Public Relations, Team equipment, and photocopying budget lines.

Upcoming conferences expenses will be processed for both the NCEMSF conference mentioned above as well as the NCCER conference in March which the team will be attending in Montreal.

**VOLUNTEERS**

Myself and Albert are currently looking at reformatting the current executive job descriptions prior to hiring a new executive team. With the changes made last year we are hoping to better refine the executive team roles to be able to make them more in tune to what each executive does. In addition, Albert will be looking into restructuring the summer team to better describe what EFRT summer responders role is.

## **CURRENT CHALLENGES**

With the frequently changing weather, our response time fluctuates due to the conditions. On snowy days responding on bikes can be dangerous to both our responders and patients. If conditions are unsafe responders are encouraged to walk to calls and bring the bike alongside. To combat this when the weather is bad, we have been working with campus security to receive rides to calls. This however is not a permanent long term solution as special constables are required to respond to a variety of calls and if a higher priority call, such as a fire alarm comes in simultaneously to an EFRT call we may not be able to receive rides. We are exploring what other campus team do in inclement weather to see what options we have moving forward.

## **SUCSESSES**

The team is excited to be completed their mid-year evaluations and have been working hard together to cover shifts with the snow days as well as the general “illness” that comes at this point of the year. With the high call volume that we have been experiencing there is a great sense of the importance that our service has and with the hiring of the new director the team is already excited for the new year.