

Executive Board Meeting 18-24
Thursday, February 7, 2019 @ 11:30am
MSU Boardroom, MUSC room 201

Called to Order 11:31am

Present Bertolo, Epifano, Farah, Florean, Gandzi, Hackett, Robinson, Warwani

Late Roshan

Absent

Others Present V. Scott (Recording Secretary), Jocelyn Heaton (WGEN Coordinator), Joshua Marando (Advocacy Coordinator), Drew McLean (Incoming PCC Coordinator), Emma Tomas (Horizons Coordinator)

1. Adopt Agenda

Moved by Robinson, **seconded** by Florean to adopt the agenda, as presented.

Amendments

- Epifano – Move Horizons Report and Yearplan to the end of the agenda
- Epifano – Move Operating Policy – PCC and Job Descriptions to the end of the agenda

Moved by Robinson, **seconded** by Florean to adopt the agenda, as amended.

Passes Unanimously

2. WGEN Report – Jocelyn Heaton presented

- Heaton summarized the report.

Roshan arrived at 11:33am

Questions

- Farah asked if volunteer retention was improving. Heaton responded that it was, and they currently have conversation prompts for volunteers to be comfortable with each other and having more students come in.
- Farah asked if WGEN has been getting any questions about the cuts to fees. Heaton responded that some students are concerned. They stated that in response to the news a faculty member donated money to the service, it was nice.

3. SWHAT Report – report attached

- Epifano went over the report.

Questions

- Hackett asked about this time of year when the weather is bad. Epifano responded that if there aren't enough volunteers for the service to run then they would close.
- Florean asked for an update about gossip in the service. Epifano responded that it seemed to be going well and that the PTM got the exec team to help with moving the conversation away from those topics.

4. CLAY Report – report attached

- Epifano went over the report.

Questions

- Farah asked if the meeting went well. Epifano responded that they met with just Dave to set up the HWDSB meeting, which went well. Epifano stated that Dave was optimistic about it, and that it would help build a relationship. They stated the biggest thing though is that HWDSB can't endorse a program that isn't run by them, so they have to think about what to do.
- Farah asked if the students going to info sessions was endorsing. Epifano responded that it was.

5. Open & Close EB Seat on Space Audit Committee

a) Open Seat

Moved by Robinson, **seconded** by Warwani that the Executive Board open one (1) EB seat on the Space Audit Committee.

Passes Unanimously

b) Close Seat

Moved by Hackett, **seconded** by Roshan that the Executive Board close one (1) EB seat on the Space Audit Committee.

Nominations

- Florean

Passes Unanimously

6. Committee of the Whole – Organizational Updates (Accessibility)

Moved by Farah, **seconded** by Florean that the Executive Board move into Committee of the Whole to discuss the topic on the agenda, as circulated.

Passes Unanimously

Moved by Farah, **seconded** by Epifano that the Executive Board move out of Committee of the Whole and to Rise and Report.

Passes Unanimously

Rise and Report

- Farah reported that the Board spoke about tech accessibility, the website and compliance with AODA and that they are to look into the maintenance of the website. Farah reported that caucus leaders should be informed to update their sections of the website. Farah reported that the Board discussed physical accessibility on campus and will explore options to make the committee room more accessible, BSB field and sidewalks and walkways on campus. Farah reported that the Board also discussed financial accessibility and looking into better ways for students to apply for the emergency bursary. They also discussed making reporting clubs easier as well.

7. Committee of the Whole – Services

Moved by Epifano, **seconded** by ____ that the Executive Board move into Committee of the Whole to discuss Services.

Motion Fails due to no Secunder

8. Closed Session

Moved by Epifano, **seconded** by Warwani to move into Closed Session.

Passes Unanimously

9. Return to Open Session**OPERATING POLICY – MSU PRIDE COMMUNITY CENTRE**

Moved by Epifano, **seconded** by Roshan that the Executive Board approve the changes to OPERATING POLICY – MSU PRIDE COMMUNITY CENTRE, as circulated and attached.

- Epifano went over the memo with the Board. They explained that they are bringing forward job descriptions and the operating policy needs to reflect the changes to the service.
- Farah asked about the training accountability now being shifted to everyone. McLean responded that throughout the service training has been on all of the executives, so the operating policy doesn't reflect this and there is a huge strain on the volunteer coordinator.

Vote on Motion

Passes Unanimously

10. PCC Job Descriptions – Executives

Moved by Epifano, **seconded** by Roshan that the Executive Board approve the changes to the following PCC Executive job descriptions, as circulated and attached:

- Community Facilitation Coordinator
 - Events Coordinator
 - Promotions Coordinator
 - Social and Political Advocacy Coordinator
 - Volunteer & Training Coordinator
- McLean went over the memo with the Board.

Vote on Motion

Passes Unanimously

11. Yearplan

Moved by Epifano, **seconded** by Robinson that the Executive Board approve the Horizons Coordinator's Yearplan, as circulated.

- Tomas went over the yearplan with the Board.
- Florean asked if they will be transitioning with Spark to lead into each other. Tomas responded that they have thought of that. They explained that they have an applicant workshop with Spark and will be helping with one of the sessions. Tomas added that they have been speaking with the incoming Coordinator and that they have been discussing the importance of linking the services together. They stated that they thought that there was value to that, but also making sure not just passing things off onto Spark.
- Roshan asked about having conversation with session coordinators with Spark to make sure sessions aren't being recycled from Horizons. Tomas responded that since Spark takes place every week and

Horizons was a weekend, a lot could be forgotten. They stated that repetition wasn't entirely bad, such as support and wellness. Tomas added that activities would be ideally not be repeated though.

Vote on Motion

Passes Unanimously

12. Horizons Report – Emma Tomas presented

- Tomas summarized the report. They added that they have hired 8 out of 10 members and will be re-opening applications for volunteer and logistics and sessions coordinator as they didn't have strong candidate pool.

13. Information and Questions

- Hackett announced that Advocacy Week started today.
- Farah reported that there haven't been any updated on OSAP, and there hasn't been any official wording in the tech brief about opt-outs.
- Robinson reported that at the last SRA meeting he let them know the SAB was overbudget, they met with Facility Services and Ath and Rec and they're all going through value engineering and there have been positive results from the conversations. They stated that they have cut \$2 million but there's still a large chunk overbudget, and the MSU is looking to get the University to contribute more money. Robinson announced that the SLEF fund video went up, and there are lots of votes coming in. Robinson reported that TwelvEighty will be bringing in local Hamilton craft beers, and that the Grind will be giving half off of coffees to those who bring 'please play again tabs' from Tim Horton's.
- Florean stated that there was a lot of concern for the OSAP changes, but hasn't hear anything about the possible health care privatization. Farah responded that it's a good point but hasn't been confirmed yet, but they could be proactive to figure out the cycle. The Board spoke about the rumours, and how it could affect students and how to possibly address the situation.
- Epifano asked the Board to please fill out their availabilities on the google doc for hiring.

14. Adjournment and Time of Next Meeting

Time of Next Meeting:

Thursday, February 14, 2019

11:30am

MSU Boardroom, MUSC 201

Moved by Warwani, **seconded** by Roshan that the Executive Board meeting be adjourned.

Passes by General Consent

Adjourned at 1:21pm

/vs