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| MSU-logo-2001 | JOB DESCRIPTION  Volunteer |

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| **Position Title:** | **MSU Maccess Peer Support Volunteer** |
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| **Term of Office:** | September 1 – April 30 |
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| **Supervisor:** | Maccess Coordinator |
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| **Remuneration:** | Volunteer |
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| **Hours of Work:** | 4-5 hours per week |

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| **General Scope of Duties** |
| Volunteers represent Maccess in a responsible, professional, and respectful manner while in the space or participating in Maccess events. As navigating University systems can be extremely difficult, the Peer Support Volunteers will be available to offer a variety of peer support and knowledge of navigating these structures to McMaster Students. This could involve accompanying someone to a doctor's or Student Accessibility Services Appointment, or meeting them on campus to provide peer support outside of the Maccess Space. Peer Support Volunteers are responsible for a minimum of two and a maximum of four hours of peer support a week. During these shifts volunteers act as curators of the space and are available for one on one or group peer support. Volunteers will be responsible for assisting people using the space in accessing resources and providing services like peer support, information and referrals, and help navigating University policies.  If you are interested in this position but believe there exists any accessibility concerns surrounding the requirements of the job, please email the Maccess Coordinator at maccess@msu.mcmaster.ca to discuss how the position may be modified to fit your needs. |

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| **Major Duties and Responsibilities** | | |
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| **Category** | **Percent** | **Specifics** |
| Responsibilities | 100% | * Help in the development and maintenance of an anti-ableist space on campus , which includes insuring the privacy and the accessibility of the space * Required to be available for four hours of out of centre Peer Support   + EX: accompanying someone to a doctor's or Student Accessibility Services Appointment or meeting them on campus to provide peer support outside of the Maccess Space * Responsible for a maximum of two hours of in centre shifts per week   + Curating the space   + Offering peer support   + Providing resources and referrals   + Interacting with people using the space   + Maintaining the confidentiality of people using the space * Provide feedback on the service * Be an active member of the Maccess community * Volunteer, participate and provide support at Maccess events throughout the year * Promote campaigns, events and services provided by Maccess * Help in the facilitation of workshops and social events * Other duties as assigned by the Maccess Coordinator or executives |

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| **Knowledge, Skills and Abilities** |
| * Awareness and understanding of topics associated with Maccess (i.e. intersectionality, critical disability theory, ableism, human rights, mentalism/sanism, disability history, intersecting oppressions, invisible privilege, and equity). * Confidence and ability to challenge dominant views * Interpersonal skills * Commitment and dedication * Ability to work effectively with a team and as an individual * Peer supporting skills |

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| **Effort & Responsibility** |
| * Maintain confidentiality of all individuals accessing the Maccess * Attend any required training sessions |

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| **Working Conditions** |
| * Time demands may exceed stated hours of work |

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| **Training and Experience** |
| * Necessary training will be provided |

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| **Equipment** |
| * Any required equipment will be provided. |