



REPORT

From the office of the...

MACycle Coordinator

TO: Members of the Executive Board
 FROM: David Zaslavsky
 SUBJECT: MACycle Report 7
 DATE: November 22, 2018

UPDATE

With about a month left in the shop being open, things are looking peachy. Service usage is winding down with the season, less people per day, one day last week nobody at all came in. Good decision, money wise, to not run the service during the winter.

Gonna do some fun volunteer appreciation woohoo

SERVICE USAGE

As the weather turns colder, we are seeing a decrease in the number of people who are using the service. Again, this is expected. Since my last report we have about 2-3 people per evening.

PAST EVENTS, PROJECTS & ACTIVITIES

Volunteer training round 2 had a turnout of 3 people. Our volunteer base has reduced slightly, but hopefully the ones who do continue to show up will continue to do so. Any amount of volunteer retention is already!! better than having no volunteers whatsoever, and I'm very glad that we at least had some turnout for our second training.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

With <two weeks left in our operation, the only remaining thing we have left is to appreciate our volunteers. I polled em and they wanted tshirts so they're getting some tshirts !! Considering throwing a little pizza party or something, if they are also down for that. Just please come back

BUDGET

MACYCLE				
EXPENDITURE				
ACCOUNT CODE	ITEM	BUDGET / COST	PO SUBMITTED (DATE)	PO APPROVED
6494-0108	MCYC - VOLUNTEER RECOGNITION	\$500.00		
	Volunteer tshirts lit ayy	\$322.27	Nov 19	
	TOTAL SPENT IN LINE	\$322.27		

	REMAINING IN LINE	\$177.73		
6501-0108	MCYC - ADV. & PROMO.	\$1,800.00		
	Underground Budget??			
	Package auction + speakers	\$173.75		
	Stickers	\$112.00		
	TOTAL SPENT IN LINE	\$285.75		
	REMAINING IN LINE	\$1,514.25		
6603-0108	MCYC - SPECIAL PROJECTS	\$1,000.00		
	TOTAL SPENT IN LINE	\$0.00		
	REMAINING IN LINE	\$1,000.00		
6604-0108	MCYC - PARTS	\$5,000.00		
	Pre-Open Restock	\$927.98	9-Mar-18	#5841
	First Restock (PO 2)	\$312.97	4-May	
	SO 3	\$485.50	7-Jun	
	SO 4	\$897.22	6-Sep	
	SO 5	\$1,072.30	21-Sep	
	SO 6	\$766.71	5-Nov	
	SO 7	\$523.19	15-Nov	
	TOTAL SPENT IN LINE	\$4,985.87		
	REMAINING IN LINE	\$14.13		
TOTALS				
AMOUNT BUDGETED		\$8,300.00		
HOW MUCH YOU SPENT		\$5,593.89		
WHAT YOU HAVE LEFT		\$2,706.11		

Used up all our money for parts, pretty good, we have had a lot more people this year ordering in parts we normally don't stock. Would like to ideally go over how we charge those people. So far, I've been eyeballing about 50% markup (over wholesale, but below MSRP); however, if this becomes a more regular occurrence, I'd like to have a standardized system of charging for special orders.

VOLUNTEERS

Ran our second volunteer training session with the volunteers who were interested and could make it – 3 people turned out. I think this is a combination of several people who just couldn't come out for the time, and the fact that we expect volunteers to show up less frequently over time – that's just a reality of volunteers in the MSU. In an ideal world

everyone would show up to every shift but like that just doesn't happen no matter how much free food I ply them with.

This isn't that bad. Most of the volunteers who do come in regularly have been 'training' on the job, which realistically is most important.

CURRENT CHALLENGES

Honestly not much, it's pretty good

SUCSESSES

some volunteers are still showing up for their shifts!

I like walked in last week and our volunteers were juts cleaning out of the goodness of their hearts it was so wholesome and lovely I was **emotional**