

Executive Board Meeting 18-15
Thursday, November 1, 2018 @ 11:30am
MSU Boardroom, MUSC room 201

Called to Order 11:35am

Present Epifano, Farah, Florean, Hackett, Roshan
Late Bertolo, Robinson, Warwani
Absent
Others Present J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Jane Luft (Spark Coordinator), Hilary Zorgdrager (Maccess Coordinator), Sowmya Karthikeyan (SWHAT Coordinator)

1. Adopt Agenda

Moved by Roshan, **seconded** by Hackett to adopt the agenda, as presented.

Amendment

- Epifano – move the Spark Report to be after Maccess Report

Moved by Roshan, **seconded** by Hackett to adopt the agenda, as amended.

Passes Unanimously

2. Adopt Minutes

Moved by Roshan, **seconded** by Hackett to adopt the minutes from Executive Board meetings 18-13 – October 18, 2018, and 18-14 – October 25, 2018, as circulated.

Passes Unanimously

3. Maccess Report – Hilary presented

- Summarized the report.

Warwani, Robinson, and Bertolo arrived at 11:37am.

Questions

- Roshan stated that the services was doing really well.

4. Spark Report – Jane Luft presented

- Luft summarized the report.

Questions

- Roshan asked when registration opens for second semester. Luft responded that it will open in December.
- Roshan asked if it was possible for it to open this month. Luft responded that they could try, but they're currently focusing on first year formal promotions and involving the Spark Ambassadors.
- Florean asked if Luft considered increasing the numbers to take into account those students who might not show up. Luft responded that they won't be putting on a cap for second semester. They added that they will be looking into restructuring the groups to possibly have four groups per night.
- Warwani asked why the groups met weekly instead of bi-weekly. Luft responded that this was something discussed with the executive members, and while it's a valuable idea to consider, from experience it was helpful to have it be weekly for consistency as not every student will be able to attend the weeks chosen.

- Warwani asked if they have ever received feedback from those who came to one session and didn't come back. Luft responded that they haven't in previous years as it was hard to connect with those who dropped off. They stated it was a valuable idea to consider.

5. SWHAT – Sowmya Karthikeyan presented

- Karthikeyan summarized the report.

Questions

- Farah asked if the Board could participate in the walk-a-thon. Karthikeyan responded that they could.
- Warwani suggested that the email reminder gets sent out after training as a follow up. Karthikeyan responded that they were thinking that but wanted to address the issues as soon as possible due to training being later in the month.
- Roshan asked how many dispatchers they had. Karthikeyan responded that they had 12.
- Roshan stated that perhaps Karthikeyan could have a meeting with the dispatchers and have them navigate things. Karthikeyan responded that they could look into that.
- Epifano stated that if Karthikeyan was having issues with the email to feel free to send the draft over. Karthikeyan responded that they had sent a similar email earlier and wasn't sure if sending another one would look bad but didn't want anyone feeling uncomfortable in that space.

6. Maroons Report – Epifano presented

- Epifano summarized the report.

Questions

- Florean asked why SCSN didn't report about reaching out to volunteers on this co-event. Florean stated that they were surprised that there was nothing in the other report. Epifano responded that they will follow up with that. Florean would like for them to speak to it as it highlighted something they weren't aware of.
- Hackett stated that if they're having issues with Maroons showing up to events, they should have registration earlier for Spark formal to ensure that people are there. Hackett asked about the volunteer section, saying being transparent about hiring process with volunteers bringing concerns to TLs. Hackett asked if that with them bringing issues in general or about hiring. Epifano responded that it was in general.
- Florean stated that last time the Board spoke about a feedback form being submitted to the PTM about concerns brought up by other Maroon and asked if that was still happening. Epifano responded that they were in the process of creating the form and hasn't made the decision if they will keep it open and look through it or pass it on to the new PTM. They stated that they don't want to hold on to it but doesn't know what it would look like if they started it and then handed it off.

7. SCSN Report – report attached

- Epifano went over the report.

Questions

- Hackett stated that even though they understand that the service doesn't currently have a promo Coordinator, and that volunteer engagement was low, but they would like to see more engagement online with students. They stated that even if it was re-posting community events or things the Off-Campus Resource Centre was doing.
- Warwani asked why it was taking so long to hire the promotions coordinator as they felt that they had been hearing about this for awhile. Epifano responded that they don't have insight on this but would ask.

- Florean asked if the Coordinator could provide more detail on what they're doing for the services initiatives.
- Bertolo asked to make sure that SCSN was partnering with OCRC for the housing bootcamp, and perhaps Hackett as well.
- Florean asked if the pumpkins were provided by the community and if the partnership was 50/50, what was their job. To bring volunteers? Epifano responded that SCSN and Maroons were to provide volunteers for carving pumpkins and setting up the trail.
- Warwani asked about the Community Connector JD being updated, and when it was happening. Epifano responded that it was their fault as the SCSN Coordinator had sent it in October and it took awhile to give feedback.
- Warwani asked when the position will be hired. Epifano responded that it would be in time for second term.
- Bertolo asked if the re-design of the peer to peer program was being followed. Epifano responded that they were making sure it aligned.

8. SHEC report – report attached

- Epifano went over the report.

Questions

- Florean asked for Epifano to let the Coordinator it was a nice report. Florean wanted to know how many students have been using the sun light in their space, and if people could book it out or if it could only be used in their space.
- Warwani felt that if the service looked into partnerships with condom companies it would improve the service. Warwani stated that the Coordinator stated that it was a lot of work to look into though. Wooder responded that Vlad from Underground might be able to look into this.
- Florean asked about the possibility of offering peer support in other languages if others are comfortable with it. Florean asked how it was working. Epifano responded that there are pamphlets in other languages, and there would be signage in other languages.
- Bertolo asked how they determined which language they were choosing. Wooder responded that they looked at the numbers, he added that the SAP does have 24/7 support in over 100 languages.
- Florean stated that the report mentioned that the first-year event hosted was successful and wondered if they will reflect on maybe applying a similar way of approaching other events. Epifano responded if they would like it to be emphasized in their report. Florean responded that they would.

9. Committee of the Whole – Services

Moved by Epifano, **seconded** by ____ that the Executive Board move into Committee of the Whole to discuss the Services that presented the meeting before. (MACycle)

Motion Fails due to no Secorder

10. Committee of the Whole – Organizational Updates (Campus Events)

Moved by Farah, **seconded** by Warwani that the Executive Board move into Committee of the Whole to discuss the topic on the agenda, as circulated.

Passes Unanimously

Moved by Farah, **seconded** by Robinson that the Executive Board move out of Committee of the Whole and to Rise and Report.

Passes Unanimously**Rise and Report**

- Farah stated that they spoke about a lot of things. The Board discussed TwelvEighty and Campus Events, and club nights. Farah stated that there are declining rates but looking into different ways to bring in revenue while looking into the reasons why. The Board spoke about financial viability concerns and analyzed why this would happen and discussed food sales and trivia night to see how they could be better. Farah reported that they are continuously looking at feedback for events and are gathering student concerns. Farah added that they will be discussing hiring next week.

11. Closed Session

Moved by Warwani, **seconded** by Robinson that the Executive Board move into Closed Session.

Passes Unanimously**12. Return to Open Session****Information and Questions**

- Florean asked Wooder if they could look into the TV in the Clubs Department to use for clubs, also the Underground hasn't given out the vouchers to clubs yet. Wooder responded that he had no information about the vouchers, that they should touch base with the Clubs Department. Wooder added that clubs keep unplugging that tv which was why it was constantly failing. He stated that one of the suggestions was to see if the MSU could finance an additional screen for clubs.
- Farah stated that they were working with the Pride Coordinator to work on a statement for the Pride Sidewalk. Farah stated that if anyone had concerns to bring it forward.
- Wooder reported that tax-free Tuesdays start next week and will be touched on in the Pres Page. Wooder announced that MAC Votes was up by 20%. TAC Nominations are open, Pride Week was this week, and SLEF was still open. Wooder added that elections had a record number of candidates with FYC.

13. Adjournment and Time of Next Meeting**Time of Next Meeting:**

**Thursday, November 8, 2018
11:30am
MSU Boardroom, MUSC 201**

Moved by Bertolo, **seconded** by Robinson that the Executive Board meeting be adjourned.

Passes by General Consent

Adjourned at 1:29pm

/vs