

**Executive Board Meeting 12-23**  
**Tuesday, February 12, 2013 @ 3:00pm**  
**MSU Boardroom, MUSC rm 201**

**Call to order @ 3:10 p.m.**

**Present** Bergen, Campbell, Daniel, Granat, Morrow, Jamieson, Wyngaarden, Saeed, Stewart

**Late**

**Absent**

**Others Present** J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (SLDC), James Dowdall (SWHAT Coordinator)

**1. Adopt Agenda**

**Moved** by Campbell, **seconded** by Jamieson that the Executive Board adopt the agenda as presented.

**Vote on Agenda**

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Bergen, **seconded** by Morrow that the Executive Board adopt the minutes of Executive Board meeting

**Passes Unanimously**

**3. MACycle Report – report attached**

**4. Maroons Report – report attached**

**5. PAC Report – report attached**

**Questions**

- Stewart asked how many volunteers PAC has. Campbell responded that there are two volunteers who are frequent.
- Stewart asked if they post on MSU or all posters on campus. Campbell responded that they control all posterage outside of MUSC.

**6. TAC – report attached**

- Campbell reminded everyone that nominations for Teaching Awards close on Friday.
- Saeed added that they are doing quite well this year.

**7. SWHAT – report attached**

- Campbell pointed out that SWHAT has just exhausted the \$500 allocated for taxi slips, and that an additional request will be coming forward.

**Questions**

- Granat asked why the slips were being used every day of the week. Wyngaarden responded that SWHAT closes at one in the morning, and the last bus leaves at 1:15, but most of the time volunteers won't be able to get out until after that time. He added that he was comfortable with the way it is going.

- Saeed asked where the PTM was as he wanted answers to some extensive questions. He explained that in the past PTMs would show up for their reports. Campbell responded that the Coordinator had class at 3:30 and couldn't show up, but that he didn't make showing up to the meetings a requirement.
- Saeed asked if the Coordinator could come to the next meeting for items to be discussed.
- Granat stated that his concern would be for singling people out, as James Dowdall has come to previous meetings even when he wasn't reporting. He felt that if they need to ask questions they should ask every service to do so. Saeed responded that he didn't want to target services, he just wanted general questions answered.
- Campbell explained that he was more than happy to explain to PTMs that they are to come to the meetings. He pointed out that it would be unfair to ask Mr. Dowdall to come to the meeting on a week he doesn't report, unless it was asked of the other PTMs as well.

#### **8. MSU Students of Distinction Award – Open Nominations**

**Moved** by Jamieson, **seconded** by Morrow that the Executive Board open nominations for the MSU Students of Distinction Award.

- Scott explained that when reading over the Bylaw for this award, she realized that nominations need to be formally opened for students to nominate each other for this award. This award is for those who have significantly contributed to the betterment of the MSU or student life at McMaster. She went over the procedure with the Board.
- Wyngaarden explained that he didn't think they should give out the award anymore as it hadn't been awarded in a couple of years, and that there hasn't been much historical support for it to keep going. He felt that there could be a better way to support it.
- McGowan responded that in practise this was a way to recognize people outside of monetary rewards. He explained that past winners included those who have assisted in handing out opt out cheques, writing for MAC Insiders, and those who go above and beyond their duties.
- Granat felt that they should talk about whether or not they want this award, but now is not the time. He added that just because they haven't handed it out in a couple of years doesn't mean that's a reason for it to be discontinued.
- Morrow agreed with Granat, and thought that the award is underused and undervalued. This would be a good way to get people to be motivated to more in the organization.
- Stewart asked if in the past this was used within the MSU to acknowledge MSU volunteers and staff.
- McGowan responded that to his recollection it has been given to MSU volunteers or part-time staff, not just managers, and were brought forward on a case by case basis.
- Scott added that this shows the students that they are appreciated, and they don't have to wait once a year for that to happen.
- Campbell pointed out that he did try to do this at MSU Eggnog, and that he gave awards out to volunteers of services.
- Wyngaarden pointed out that this could take a lot of time, and has the potential of being time consuming.
- Jamieson pointed out that if they choose to look at this, they might need to revise this and to have it where nominations are automatically opened at the start of the year.
- Granat pointed out that in the Constitution it states that they are supposed to draw students into a true society and that this is a way to do it. He explained if they limit themselves to focus on other things student may feel underappreciated. He explained that everyone can appreciate the idea of giving out some sort of award, worthwhile and should be doing it. Granat stated that they should try it out this year to see how much time it takes.
- Bergen explained that this was a motion to just open nominations and that they should discuss it at another date. He pointed out that this meeting is blocked for two hours and that it would a good use of their time as they hardly use 40 minutes of it as it is.
- Saeed explained that he was on the Board the last time the awards were given out, and that it wasn't a burden.

- Campbell stated that if it's in the Bylaw to open nominations, they should do it.

#### **Vote on Motion**

#### **Passes Unanimously**

### **9. Information and Question Period**

#### **Mr. Dowdall arrived**

- Stewart explained to Mr. Dowdall that questions were brought up about the SWHAT Report, about the executives not feeling well trained, how volunteer applications are handled, etc. She asked Mr. Dowdall if he could briefly speak to the report. She thanked him for coming to the meeting even though he had class.
- Dowdall pointed out that if there are ever specific questions about his report, for anyone to feel free to ask him. Dowdall explained that he went to his volunteers and asked them to submit anonymous reports on how they felt how SWHAT was running. One of the topics brought up was volunteering, and how some people felt that you need to know someone to become a volunteer. Dowdall pointed out that anyone who submits an application to become a volunteer will be invited to become a part of SWHAT. Items in the service have been re-evaluated and were brought to the Services Committee. Dowdall went through the rest of his report with the Board.
- Daniel asked where the extra money was coming from for travel. Wyngaarden responded that it will be coming out of the projected surplus.
- Saeed asked for more information on how executive members of SWHAT were missing information, and what protocols were in place for emergencies happening on walks. Dowdall responded that targeting the executive training it turned out that some of them didn't know the fundamentals of the service, like what the extension was. There are sources outlined for them to follow in case of emergencies. For instance there are safety buttons on the walkies that get in contact with security if pressed, and they will come to the site.
- Stewart reported that tomorrow is when Fall Break will be discussed at Senate. Peer Support Line launched last week, and the listeners stated that they felt they had enough training to help support their callers.
- Morrow asked Campbell asked why we haven't received Mac Breadbin or MACgreen's reports. Campbell responded that he will follow up.
- Granat reported that he will be sending a report to the SRA, and hopefully have a motion put through for a referendum to happen for the Health Plan.
- Campbell reported that he is currently working on hiring, and planning Student Recognition Night.
- Bergen updated the Board that the Sponsorship and Donations Committee met and donated some money.
- McGowan reported that there will be a MUSC Board of Management meeting this week, and that they will be bringing forward a draft of the Food and Beverage Policy. This will be going to SRA for feedback as well.
- Granat asked what was going on with the surplus. McGowan responded that they have been charged with coming up with ideas and proposals that will go forward to MUSC. Nothing concrete has come out yet.
- Stewart reported that they spoke about the deferred maintenance at AdminCon, and spoke about issues about the 'one card' solution, and access copyright.
- Saeed reported that the Wi-Fi project that was supposed to come out of the MUSC surplus is now asking for an additional \$10,000 for licensing. He stated that they will be looking into this. Saeed updated everyone about the access copyright.

**4:14 – Bergen left**

**10. New Business**

- Stewart explained that she would like to see the PTMs come out to meetings as it is important for the Board to know about their challenges and what's going on their services. She felt that it's important to use this body for what's worth.
- Granat thanked Dowdall for coming to the meeting to have this discussion, and thanked him for coming for coming to the meetings regularly.
- Saeed explained that this is something that anyone can do; they can submit motions to be discussed at each meeting. It can be about communication and social media. It would be nice to have a focus group of topics an having discussions on these items.

**4:23 - Jamieson left**

**11. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Tuesday, February 26, 2013  
2:30 p.m.  
MSU Boardroom, MUSC room 201**

**Moved** by Saeed, **seconded** by Morrow that the meeting be adjourned.

**Passes Unanimously**

Meeting adjourned @ 4:24 p.m.

/vs