



REPORT

From the office of the...
Executive Board

TO: Members of the Student Representative Assembly
FROM: Connor MacLean, SRA Science
SUBJECT: Executive Board Report, SRA 18I
DATE: October 28th, 2018

Dear Members of the Assembly,

I'll be reporting on one Executive Board meeting, due to the timing of reading week and our next meeting being after the document submission deadline for SRA, so only 4 services reported at the meeting. Anyway, take some time to read this report, our services are up to some really neat things and have seen lots of successes and few challenges over the past little while! As well, the Executive Board handle a few financial tasks that were brought to our attention by the Sponsorship & Donations Committee and the Wage Review Committee. Happy reading!

EFRT - *Samantha Aung*

EFRT has been operating smoothly and Sam has been able to stay on top of her year plan for the month of September. During September, EFRT saw slightly fewer calls than last year, but the average usage is similar to previous years. They also completed their hiring cycle and hired 12 new team members that are starting to be trained and run shifts! The hiring process went well, as they added a third section to the process to limit the number of interviews they offered. Many EFRT alumni came back to help with the process and they're excited for what's to come!

EFRT will soon be bringing a request to the SRA to purchase new radios, as previously reported on. This is due to Security Services updating their communication methods and encouraging EFRT to do the same to make communication more effective in emergency situations.

There was also an incident with Hamilton Fire and EFRT responders that has been communicated to the Kristina Epifano and John McGowan. Due to this, Sam, Kristina, and John have been in contact with the Deputy Chiefs of Hamilton Fire and Hamilton Paramedics Services to offer a spot at the EFRT Advisory Board Meeting. They are hoping the services can work better together in the future and build a stronger relationship with the services from the City of Hamilton.

Food Collective Centre - *Hannah Philip*

The Food Collective Centre has seen a decrease in Lockers of Love usage compared to previous years for the month of September, but the long-term usage over the past 5 months is up significantly from the last three years. Good Food Box orders have also increased and the new delivery system to the McMaster community through partnerships with Hamilton Cab have gone well! They have 23 deliveries of the boxes in October and 14 pick-ups.

Their Food Collective Centre Grand Re-Opening had a good turn out, but they are aware that many people who attended the event already knew of the space. Next year, it will be recommended to have the Grand Re-Opening later in the year to have greater outreach to new students. As well, their first Second Course event was well attended with around 70-80 people showing up, which is lower than in previous years.

Coming up, they will be focusing on the Trick or Eat campaign where they collect food items from the community and donating them to Living Rock. They are also hosting a Food Insecurity Session with MSU Spark and working on making their volunteers feel like part of the greater service and be less disconnected from each other.

MAC Farmstand - *Shailee Siddhpuria*

Mac Farmstand has been operating in full-swing, has hosted their Local Food Fest, and has recruited more volunteers for the service. Their revenue has been fluctuating from week to week, with the highest earning week reaching between \$1100 and \$1200. However, an overall reduction in their customer base has been noted, which is speculated to be due to increases in price of some baked goods. However, their Local Food Fest went well, engaging students from the community, bringing in groups like OPIRG, the Student Wellness Centre, FCC, Mac Veggie Club, and the Sustainability Academic Programs Office. They also had many students performing musical numbers at the event. They have away corn and hot chocolate, both of which were very positively received.

In the future, they will be working on Free Pumpkins for Halloween which will use up their leftover supplies from Local Food Fest. As well, Shailee is working on increasing the amount of produce available locally in the Winter months. This will take the form of a collection of resources that will be distributed in their last week of operations. They are also still working on the Local Food Discount Card, which has seen low usage in the past few years. In general, they are happy to have a dedicated team of volunteers, CSRs, and executives and have seen lots of successes this year!

Macademics Report - *Angel Huang*

Macademics has been getting into the routine of planning and executive events while managing the services they offer. In recent weeks, they have hosted a screen filming, effectively managed the "McMaster Used Textbook Sales" Facebook group, completed volunteer training, started with their subcommittees, and started planning for the Teaching Awards nominations

(from Oct. 29th to November 9th). While the film screening of “The Right to Learn” had a low attendance, their engagement in the McMaster Used Textbook Sales Group has increased and are working on ensuring the page isn’t misused. The four subcommittees (Research and Resources, Course Wiki, TAC, and Promotions) are all set up and working away, with the first campaign being the Teaching Awards at the end of this month.

In the future, they will be launching their Teaching Awards, promoting course evaluations, releasing another blog, and partnering with Spark for a “Back to the Grind” study session. They are working on overcoming their issues with low student engagement, but they have an enthusiastic, committed volunteer/executive team that has a bunch of ideas they’re following through with.

Sponsorship & Donations Committee Recommendations – *Alex Johnston*

Alex Johnston, the MSU AVP Finance, and the Sponsorship & Donations Committee recommended to the Executive Board to donate \$750 total (\$250 each) to three students who applied for a donation for various extra-curricular and academic activities. This was approved unanimously by the Executive Board, and there is now \$7,410 remaining in the fund. Scott and Alex will be looking into reviewing the grading and allocation scheme for groups that apply for sponsorship in the coming weeks.

Welcome Week Faculties Coordinator Wage Review – *Scott Robinson*

After discussing with Josh Marando, the past Welcome Week Faculties Coordinator, the wage review committee recommended to Executive Board to increase the number of hours for the role and upgrade the pay class to C6 which would be \$15.15 per hour for 640 hours total. This is a \$0.50 increase from B class and a 40-hour increase. This results in around a \$900 difference in total pay. The Executive Board unanimously approved this pay increase to reflect the changes the role has undergone over the past two years of review. The new Welcome Week Faculties Coordinator will be hired in the coming weeks and will start January 1st.

That’s all for now, folks! Have a great week and enjoy the meeting!

Stay rad,

Connor MacLean
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