Executive Board Meeting 12-22
Tuesday, February 5, 2013 @ 2:30pm
MSU Boardroom, MUSC rm 201

Call to order @ 2:34 p.m.
Present Bergen, Campbell, Daniel, Granat, Morrow, Jamieson, Wyngaarden, Stewart
Late Saeed
Absent
Others Present J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (SLDC), Will Johnson (EFRT Director)

1. Adopt Agenda

Moved by Bergen, seconded by Wyngaarden that the Executive Board adopt the agenda as amended.

Amendments
- Wyngaarden – Remove Business Item #5 – SRA Special Projects
- Campbell – Postpone SWHAT Report to next meeting

Vote on Agenda

Passes Unanimously

2-3. Reports

The following reports are attached to the minutes:
- Diversity Services

Mac Breadbin did not submit a report.

4. EFRT Proposal

Moved by Wyngaarden, seconded by Jamieson that the Executive Board approve hiring a linen service for EFRT.

- Johnson explained that they have an office with a bedroom as their service is 24/7, and volunteers need to be on campus during their on-call shifts. There will be three people on campus sleeping in said office. In previous years they had people in the service who had washers and dryers and willing to wash the sheets, but they are no longer on the team. This has fallen on to other people, but they can’t because of costs. He explained that he received three quotes for eight months of service to provide linens.
- Wyngaarden asked why the prices are so different between the suppliers. Johnson explained that he didn’t know, but the company that was offering the lowest amount would be delivering a month’s worth of linens at a time, while the others had weekly service.
- Jamieson asked if they would have enough storage space for a month’s worth of linens.
- Granat stated that it would be best to go forward with a weekly service so that they don’t have to worry about storage space.
- Wyngaarden stated that he would work with Johnson to work out the specifics.

Saeed came in at 2:43 pm

Vote on Motion

Passes Unanimously
5. **Information and Question Period**

- Stewart reported that the Senate meeting is on February 13. She thanked everyone who changed their profile pictures on Facebook to support the Peer Support Line. She reminded everyone that the extension was 28888 and the service will operate on Wednesdays and Thursdays.
- Wyngaarden reported that budget templates will be going out soon.
- Granat asked how he would be able to give suggestions on the budget items. Wyngaarden responded that he could be sent an email or carrier pigeon.
- Campbell reported that hiring continues this week and next. He thanked everyone for their promptness in replies.
- Bergen reported that the Sponsorship & Donations meeting will be held this Friday.
- Morrow announced that the Teaching Awards nominations are open.

6. **New Business**

- Saeed stated that he would like to move into closed session.

_Moved by Bergen, seconded by Daniel that the Executive Board move into Closed Session._

_Passes Unanimously_

7. **Return to Open Session**

Adjournment and Time of Next Meeting

_Time of Next Meeting:_

- **Tuesday, February 11, 2013**
- **2:30 p.m.**
- **MSU Boardroom, MUSC room 201**

_Moved by Morrow, seconded by Jamieson that the meeting be adjourned._

_Passes Unanimously_

Meeting adjourned @ 2:49 p.m.

/vs