Executive Board Meeting 12-21  
Wednesday, January 30, 2013 @ 11:30pm  
MSU Boardroom, MUSC rm 201

Call to order @ 11:32 p.m.
Present  Bergen, Daniel, Morrow, Jamieson, Wyngaarden, Stewart  
Late  Granat, Saeed  
Absent  Campbell (Leave of Absence)  
Others Present  J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (SLDC)

1. Adopt Agenda

Moved by Daniel, seconded by Morrow that the Executive Board adopt the agenda as amended.

Amendments
- Wyngaarden – Remove Sponsorship Request Discussion

Vote on Agenda

Passes Unanimously

2. Minutes

Moved by Wyngaarden, seconded by Jamieson that the Executive Board adopt the minute from Executive Board meeting 12-20 as presented.

In Favour: 5  Opposed: 0  Abstentions: 1 (Daniel)  
Motion Passes

3-9. Reports

The following reports are attached:
- Advocacy  
- QSCC  
- SCSN  
- CLAY  
- EFRT  
- SHEC

- The Vice-President (Finance) reported that everything was going smoothly during the Vice-President (Administration)’s absence.

10. Diversity Services Director Job Description

Moved by Wyngaarden, seconded by Jamieson that the Executive Board approve the amendments to the Diversity Services Director job description.

- Wyngaarden explained that this is the recommendation that was brought forward from the Services Committee, after it was referred to review the structure of the service. The recommendation brought forth was to have a Director and Assistant Director. Wyngaarden explained that the job description and
operating policy was amended to reflect the changes. Pending approval of the job descriptions both will go to Finance Committee to have the wages reviewed.

Granat arrived at 11:37 am

- Wyngaarden explained that they are currently setting up interviews for the Director position, and those who are not successful will be informed that they can apply for the Assistant Director position.
- Jamieson asked why the hours were going from 10 each to 14 for the Director and 8 for the Assistant Director.
- Stewart explained that in the past it used to be 16 hours a week, and this was to take some of the load off.

Vote on Motion

Passes Unanimously

11. Diversity Services Assistant Director Job Description

Moved by Wyngaarden, seconded by Morrow that the Executive Board approve the creation of the Diversity Services Assistant Director job description.

- McGowan asked if the terms of office were consistent with the other part time positions.
- Scott replied that it was.

Passes Unanimously

12. Information and Question Period

- Wyngaarden reported that CPI is 1.14%, and that submission of numbers is still pending on the results from the referenda.
- Stewart reported that the pilot project for the Peer Support line will be starting next week, and that the extension will be 28888. She updated everyone that the pilot project is just to iron out any kinks there may be before making it into a service. She explained that they will be drafting operating policies and job descriptions to go to the Services Committee for consultation, and to the SRA for approval. Stewart reported that the Undergraduate Council were unanimous in their decision to recommend approval of the Fall Break to Senate.
- Wooder reported that the State of the Union went well. Compliments to the Board for putting it together. He reported that he is currently working on a couple of surveys for MSU departments. He updated everyone about the security app, and that they are at the stage to present to the larger group of stakeholders. He thanked those who participated in the focus groups.

Saeed arrived at 11:50 am

- McGowan updated the Board on the Wellness Lounge renovations. The space will be shut down for six weeks starting around reading week, and they are hoping to have work completed in mid-March.
- Saeed apologized for being late as he was at the Systems Renewal Committee meeting.
- Wyngaarden asked everyone to check their emails as he has sent out information on hiring committees.

13. Adjournment and Time of Next Meeting

Time of Next Meeting:
Tuesday, February 5, 2013
2:30 p.m.
MSU Boardroom, MUSC room 201

Moved by Bergen, seconded by Jamieson that the meeting be adjourned.

Passes Unanimously

Meeting adjourned @ 12:01 p.m.

/vs