



REPORT

From the office of the...

Maroons Coordinator

TO: Members of the Executive Board
FROM: Dan LaFrance
SUBJECT: Maroons Report #3
DATE: Tuesday July 31, 2018

YEARPLAN UPDATE

For the Months of June and July, our year plan is fairly straightforward, including mainly administrative tasks. For the month of **July**, there were 3 major goals for the service that would both improve our connection and comfort as a team, those three goals were;

Community Engagement

Event is being planned for McMaster students on Campus (likely 10 acre field) to play soccer/Frisbee and have cool refreshments such as freezies. This will be a small event for students on campus over the summer

Jersey Orders

Jersey orders are complete, and they should arrive the week before WW. T-shirts will arrive before training, and will be distributed at training.

WW Training outline

Outline is complete, and the WW schedule is about 75% complete. There are a few last-minute changes that will be made, however, as you read this it will be finished, with a final schedule consultation on Wednesday August 1st with VP Admin if any final modifications need to be made before we send guidebooks off to print.

August

Camping

Site has been paid for, and a payment plan has been organized with VP Finance and Accounting department at \$45 per rep, to cover food and site for the weekend.

Web Series

We have had some trouble with this so far, however the Maroons are facilitating the webcast on the 16th of August, and a list of volunteers has been compiled.

WW Training and Guidebooks

Guidebooks are well on their way to be completed, and training plans are set. WW is organized and we feel adequately prepared should the next weeks go as planned.

My personal goal for July was to see some more of the Maroons as I haven't been around much this summer. I did, which was nice, but I want to continue this process through August, as I plan to reach out to all the new reps and start dialogue to increase their comfort level with me as a coordinator.

SERVICE USAGE

Our service has been receiving more likes on our facebook page, after we had a few reps volunteer for the SSC video series that registered 3.5k views. The video series, as it continues, should drive more traffic to our page as well as SSC's.

PAST EVENTS, PROJECTS & ACTIVITIES

Little to update on here, video series is gaining traction. WW planning is picking up speed.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

Maroons retreat is the most pertinent upcoming event, held over the August 10-12 weekend. Additionally, we have a guidebook completion timeline for August 4th, sent to printer. Suits should be in the week of July 23-27, jerseys and T-shirts in mid-August.

VOLUNTEERS

Volunteer traction for the video series is limited as it is an event during the day. However we have more volunteers signed up for later streaming events as it is easier to organize further in advance. We have members attending this coming weekend for Horizon's Success-fest, and many of our reps have contacted me to show their excitement for WW.

CURRENT CHALLENGES

The challenge this past month has been my own actions; I have not done a good job supporting my Leadership Team. I am fully confident in their abilities, and have therefore let them do their own thing when it comes to WW planning and other events. However I did not do a good job checking in with them. Our communication was limited, and I fell out of the loop as I urged my team to complete tasks by themselves. This has made WW planning a scramble near the finish line, and although we are in a good place we are behind where we could be. This was a wakeup call and I have been working tirelessly since to get us back on track. As always, my LT's are superstars, and I now know that I need to step up my game to match their level of success.

BUDGET

No new budget considerations.

TOTAL BUDGETED DISCRETIONARY SPENDING	\$21,210
TOTAL ACTUAL DISCRETIONARY SPENDING	\$3,321.34
REMAINING DISCRETIONARY SPENDING	\$18,088.66

SUCCESESSES

I said this last report but I think it is important to mention again; *This service is only as good as its representatives. The Leadership Team has been incredible so far, planning for Welcome Week, developing relationships with Ath and Rec for this academic year, our Volunteer Coordinator developing what I expect to be the most beneficial and efficient training weekend ever, and also giving*

myself support and the rest of the team whenever needed. The only edit is I need to do a better job supporting my LT's, not only receive support, as stated earlier.

OTHER

As I previously noted, I have been falling behind, but I created a schedule and daily tasks that will allow me, and this service to be successful moving forward into Welcome Week and the year forward. I have made it visible to the LT's which will hold me accountable.