

# YEAR PLAN

MSU *First Year Council Coordinator*

*Melissa Paglialunga*

2018-2019

(submitted *June 18, 2018*)



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## OFFICE OF THE *First Year Council* INTRODUCTION

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Hello Executive Board,

My name is Melissa Paglialunga, and I am beyond excited to be serving as the First Year Council Coordinator for this upcoming year! My past few years at McMaster have been geared towards the experience of transition first year students through a variety of programs like Welcome Week, Horizons, Spark, and my Faculty Society. With these experiences in mind, I have come to acknowledge the power of first years to create change, plan events in-tune to first year needs, and advocate for important issues both on and off campus. Through this role, I hope to empower first years to become involved with the MSU, and guide them to pursue their own ideas on the council!

The following are three main overarching goals that I have in mind to frame the year. In alignment with the second goal, I really want to stress the importance of first-years driving the various pillars of the service, such as advocacy and event planning. As such, these goals will hopefully guide the overall direction of the service without limiting the creativity and goals of the elected executive. Additionally, these goals are aimed to build upon the incredible work of the previous coordinators, who have pushed this service to be better and stronger each year, which is especially important in the formative years of any service, such as this one.

- (1) Provide strong training and bonding after elections to create a foundation for all members. This initial cohesion would be developed on a weekend-long retreat with all the elected members.
- (2) Increasing the visibility of First Year Council through collaboration with other MSU and campus partners, whereby FYC serves as the initiating and equal partner.
- (3) Continue developing the advocacy pillar of FYC through relationships with Residence Life and other university-wide partners.

Please feel to reach out to me with any questions, comments, and/or concerns you might have! I am thrilled to be serving as the FYC Coordinator, and I am always open to new ideas to help shape this incredible service!

Sincerely,  
Melissa Paglialunga

## Goals/Objectives

(calendar and checklist)

JULY	
<b>Service Goal/Objective</b>	Participate in Horizons 2018 Successfest
Why:	Successfest provides exposure to the primary population that FYC targets. With students attracted to leadership, Successfest is an incredible opportunity to showcase the opportunities that running for FYC could provide.
Difficulties:	Coordinating summer schedules with past FYC members can be extremely difficult. However, this issue has already been overcome by contacting the past executive early, and continually checking in with those who volunteered to ensure and confirm their availabilities.
Partners:	-Horizons Events Coordinators -2017-2018 FYC Members
<b>Service Goal/Objective</b>	Develop Branding Strategy
Why:	Through public relation initiatives, partnering with other MSU services, and reordering/creating FYC swag, this service can reach a larger demographic so it can continue reaching audiences beyond first years. By developing a clean and cohesive image, it can lead to a larger social media following, stronger MSU connections, and easy as well as consistent information for the entire year.
Difficulties:	It can be difficult to create a branding without the council first being elected. A way to combat this lack of first year input is to reach out to past FYC members and hear their ideas for what worked well in the past to format a new strategy for overall branding. More specifically, these past members can be utilized to formulate a recruitment campaign with former members' headshots and favourite FYC memories.
Partners:	-Michael Wooder (Director of Marketing and Communications) -VP Admin and VP Finance -The Underground -Past FYC Members -Distribution through groups like Residence Life (such as at Residence Opening Ceremonies during Welcome Week) and other MSU Services (specifically the PTMs of other services)

<b>Service Goal/Objective</b>	Meet with Previous FYC Members
Why:	By collecting feedback from the previous year directly from the first year members, it can supplement the already very-thorough transition report as well as in-person meeting that I had with the past PTM back in April. These conversations will allow me to ask specific questions to the individuals responsible for those portfolios.
Difficulties:	Coordinating summer schedules with past FYC members can be extremely difficult. However, hopefully with flexibility and constant communication, I can successfully schedule meetings with all interested past FYC members.
Partners:	-2017-2018 FYC Members
<b>Personal Goal</b>	Spend one day a week focusing on seeing a new place in order to carve out time for myself in a busy month.

## AUGUST

<b>Service Goal/Objective</b>	Partner with Elections Committee for an Election Workshop (Following a similar structure as last year)
Why:	University is a very exciting transition; however, it can simultaneously be very scary and overwhelming. Entering a new environment gives some students the opportunity to continue being involved with passions from high school and others push themselves outside of their comfort zone. The intimidating nature of the electoral process can push individuals away from running as it can be an intimidating process. Thus, working alongside MSU Elections Committee and members of SRA, I would like to continue with the election workshop started last year to provide advice and guidance for potential first year candidates on the rules and regulations of running in an election and how to maximize on the use of resources available to them.
Difficulties:	This event would need to be held around the first or second week of classes, which means that all logistics need to be fully developed in the summer. Additionally, publicizing the event during Welcome Week as well as the first week of classes to reach as many first years as possible.
Partners:	-MSU Elections Committee -Members of the SRA -Representatives from faculty societies -Past FYC members -The BOD

<b>Service Goal/Objective</b>	Meet with FYC Contacts from Last-Year
Why:	It is important to continue developing these pre-existing relationships for next year and create a framework that can continue to build on the developments established last year.
Difficulties:	Collaborating with other university and MSU services requires a lot of planning, meaning that contact needs to happen as early as possible. Moreover, purchasing visible FYC swag can be expensive. Additionally, I also want to ensure that we are reaching beyond the same group of students. For example, if FYC has already targeted students in who participated in Horizons/Spark/Welcome Week, FYC should continuously try to outreach students that are not involved or aware of those services.
Partners:	-MSU Services such as the Maroons, Spark, SCSN, etc., ... -Residence Life - Specifically, the following individuals: Kevin Beatty, Simon Wilmot, Sally Chen, Michelle Treleaven, and Cathy Tatsis
<b>Service Goal/Objective</b>	Work alongside Residence Life to re-establish the structure for the 4 standing committees that were put in place last year
Why:	The last executive worked very hard to develop the following 4 committees: 1) Housing and Conferences Services. Campus Partner Chair is Kevin Beatty 2) Student Life (Incorporates Residence Life, Admissions & Facilities). Campus Partner is Simon Wilmot. With Jamie Dickson and Joe also attending when discussing Admissions and Facilities 3) Hospitality. Campus Partner is Cathy Tatsis 4) Student Code of Rights and Responsibilities. Campus Partner is Michelle Trevelan.  By ensuring that all these groups are on the same page with FYC, the year can begin seamlessly in all its facets.
Difficulties:	With such incredibly busy people, it can be very difficult to find time to meet with these individuals. The best way to combat this issue is to reach out early and be flexible with meeting times.
Partners:	-Campus Partner Chair, Kevin Beatty -Student Life (Incorporates Residence Life, Admissions & Facilities), Simon Wilmot, Jamie Dickson, and Joe -Hospitality, Cathy Tatsis -Student Code of Rights and Responsibilities, Michelle Trevelan.
<b>Personal Goal</b>	With the chaos of Welcome Week and training, it is important to consistently upkeep my exercise schedule to help destress.

## SEPTEMBER

<b>Service Goal/Objective</b>	Election Event and subsequent FYC Elections
Why:	To begin the year, a successful election must first take place. The election event is highlighted in more detail above in the August section of this report.
Difficulties:	As indicated previously, it can sometimes be difficult to gain enough individuals to run for all the positions, especially just a few weeks into school. Hopefully, the Elections workshop as well as attendance at events like Successfest and Clubsfest can help garner more
Partners:	-MSU Elections Department
<b>Service Goal/Objective</b>	FYC Retreat
Why:	By bringing together the core four members, the Residence Chairs and the elected SOCS rep, we can develop a strong foundational bond between members as well as provide adequate training for their roles. More specifically, members of council will not feel ambiguity in their roles and understand what their job description entails. Additionally, they can receive tips from past FYC members that may be useful for the current year. For instance, the past Residence Chair of Brandon would give different advice compared to the Residence Chair of Edwards because of building size/dynamic. Finally, FYC members feel more comfortable in their roles.
Difficulties:	Gathering all past FYC members for a common training weekend immediately after election can be extremely difficult, especially with the stresses of the first few weeks of university. However, by setting this weekend date before elections and advertising this mandatory date to students, it can help increase attendance and work to eliminate this difficulty.
Partners:	-VP Finance -Camping/Retreat Centre nearby
<b>Personal Goal</b>	With the beginning of the school year gearing up at this time, my goal is to respond to emails as quickly as possible (within 48 hours at the latest).

# OCTOBER

Service Goal/Objective	Establish More Visibility of the Service
Why:	By increasing follower count and presence on campus through social media campaigns, launches at Centro or MUSC, as well as collaborating with other services that cater to different types of students, FYC can begin increasing visibility throughout the university so that events that follow are easily advertised, and well-attended.
Difficulties:	With so many avenues, it is difficult to ensure accurate and targeted communication. By sticking to the brand strategy devised in the summer months, it will allow for easier accessibility for first years and other McMaster students as well as groups.
Partners:	Michael Wooder (Director of Marketing and Communications) -VP Admin and VP Finance -The Underground -Past FYC Members -Distribution through groups like Residence Life (such as at Residence Opening Ceremonies during Welcome Week) and other MSU Services (specifically the PTMs of other services)
Service Goal/Objective	Developing a Meeting Structure and Strategy with a focus on Brainstorming Event Ideas, Advocacy Areas, and Ways to Engage Students
Why:	As Hazra emphasized last year, I believe that taking a more advisory and administrative role as coordinator is the best way to ensure that the first years' ideas can be the focus. Additionally, these first years have been elected for a reason and are more than capable to rise to the task of their portfolios. I will also make sure that my support and guidance are provided as needed, as well as keeping an open and encouraging relationship with the individual member. I plan to take more of a behinds-the-scenes approach with the four core members taking the lead.
Difficulties:	With this main goal in mind for coordinating meetings, it will be difficult to juggle when my input is needed, dealing with situations I have never encountered previously and for which I might not have an answer, or saying 'no' to event ideas based on feasibility and cost. These issues can be combatted by fostering an inclusive, warm, and accepting space for all members.
Partners:	-VP Admin, Chair -FYC Council -Faculty Society Presidents

<b>Service Goal/Objective</b>	Hold First Event (Specifically a Collaboration Event)
Why:	<p>By hosting the first event as a collaborative event, it can provide the council with the opportunity to ease into the event planning aspect of their roles.</p> <p>Last year, the following event was run:  Jam Factor with the MSU Maroons  Location: Bridges  Event Overview: A coffee shop style event. The previous PTM recommended doing the first event with them because first years know the Maroons from Welcome Week. This outreach as well as a promo video could be very helpful.  Successes: Amazing turn out for a first event.</p> <p>By utilizing this same type of structure, I believe that this type of join-kickoff event is essential for FYC.</p>
Difficulties:	Based on past feedback, they team last year had a lot of stations occurring simultaneously in terms of performances, the art showcase, games, trivia, and a jam session. Following this advice, I would limit the event to performances and a jam session to keep things running smoothly, especially for the first event.
Partners:	-MSU Maroons -Paradise Catering
<b>Service Goal/Objective</b>	Partner with Residence Life to assist with a new initiative to develop a First Year (Small-Scale) Musical
Why:	Through event planning, a focus of mine for this upcoming year is to give the elected council the room to follow their passions and take initiative with planning. By helping to shape and implement a new project that has an arts focus, FYC could be involved in something unique and innovative.
Difficulties:	Because this project is still only a potential and needs to work through a variety of organizational stages, it might be difficult to fully organize a partnership with Residence Life for this endeavor. The best way to is create a plan and be open as well as constant with communication. Additionally, it might be helpful to clearly outline the expectation of roles for each group, especially because the event is originating out of the Residence Life office.
Partners:	-Residence Life -Arts Groups on Campus
<b>Personal Goal</b>	Take a break and celebrate Halloween by carving a pumpkin with friends.

# NOVEMBER

<b>Service Goal/Objective</b>	Meet your FYC Week
Why:	With a structure established and an initial joint-event in October, this week provides a more in-depth launch of FYC. More specifically, this event will be run mainly with a focus on the Residence Chairs. The core could visit a couple of residences each day for a week, while the residence chairs engage with students of their own buildings. Simultaneously, there could be a contest for students who like/follow FYC on social media.
Difficulties:	November is an extremely busy time of year for students with midterms so it is important to be cognizant of this and work around schedules to ensure that the council is not overstressed.
Partners:	-Residence Life
<b>Service Goal/Objective</b>	FYC Event (Perhaps one Geared Towards House Hunting)
Why:	<p>It is part of the mission for FYC to provide information and resources to first year students, especially about topics pertaining to second-year transition that are often-times very stressful for students. One of these topics is student housing with the search beginning very early for many individuals.</p> <p>A way to tackle this type of stress is to inform students about the following: off-campus housing, how to find a home, leases, bylaws etc. Moreover, partnering with a service that is an expert on this topic allows first years to see another awesome campus services while simultaneously giving them an in-depth presentation. All content and the actual information session could be led by SCSN. The event could be structured as a presentation followed by a Q&amp;A. Additionally, it can be live-streamed.</p>
Difficulties:	This event is likely to garner a large turnout. As such, it is incredible important to find a good open space and ensure everything is organized.
Partners:	<p>-SCSN</p> <p>-Residence Life (Space Booking)</p> <p>-Avtex (Projector and Speakers)</p>
<b>Service Goal/Objective</b>	Partner with MSU Spark for the First Year Formal

<b>Why:</b>	<p>It is crucial for FYC to be able to partner with a wide-variety of services to engage with a multitude of students. Additionally, it is an incredible opportunity for FYC to learn and grow by working with upper-year leaders and planners.</p> <p>In the past, there has been more of an emphasis on FYC dealing with more auxiliary responsibilities like the photo booth. It would be awesome if FYC could have more of a role with the planning elements. I plan on reaching out to the Spark Events Coordinators in the summer to establish ways to involve FYC even more.</p> <p>Moreover, a promo video could be a good addition for this event!</p>
<b>Difficulties:</b>	Last year, the formal was on the same evening as an All-Ages Club Night at 1280, making it difficult to sell tickets. This year, it would be great to prevent this overlap if possible.
<b>Partners:</b>	-MSU Spark
<b>Personal Goal</b>	Spend time with FYC outside of meetings to get to know each member better on a more personal level.

<b>DECEMBER</b>	
<b>Service Goal/Objective</b>	Exam Care Packages (Including Resource Rave Cards)
<b>Why:</b>	This round of exams is the first time that first year students will be writing university exams, especially exams worth so much weight in a course. As such, it is very important to ensure that students are staying healthy in all sense of the word. As such, exam care packages equipped with resources rave cards can be a stress reliever for students.
<b>Difficulties:</b>	Since it is also exam time for the FYC members as well, it might be difficult (and potentially stressful) to assemble these packages during December. By beginning to prepare these packages in late November, this will help remove some of the potential roadblocks to creating these packages. Moreover, by making the packing fun with music playing, snacks, and a movie night afterwards, it could also be an awesome bonding activity for the team.
<b>Partners:</b>	-MSU Services (Specifically, reaching out to PTMs of Wellness/Support Services)

	-SSC -Residence Life
<b>Service Goal/Objective</b>	Compile Feedback from the 4 Committees
Why:	To move forward positively and strategically with the launch of a survey (based upon the research/advocacy topic established by the committees), it is important to develop an outline. Creating an outline of what needs to be done for second semester can be instrumental in ensuring future success.
Difficulties:	Because December is peak exam time, the best approach would be to host this event early (before classes end in December) or late (after exams end). This is a good way to ensure that members are not overwhelmed. I also believe that maintaining constant and open communication as well as asking the council what works best for them and acting accordingly are important ways to combat this difficulty.
Partners:	N/A
<b>Service Goal/Objective</b>	First Term Debrief and Staff Appreciation Social
Why:	Following along similar lines as compiling feedback, I believe it is very important to have a debrief with the whole council on what worked well during the semester and what can be improved for second semester. This way, the team can continue to grow and develop processes as well as ideas for second semester. Moreover, an appreciation event shows the members that all their hard works is noticed. It encourages future investment in the service. This social can be in the form of bowling or a movie night to name a few examples.
Difficulties:	As mentioned above, it is exam time for FYC members. It would be best to host this event early (before classes end in December) or late (after exams end). This is a good way to ensure that members are not overwhelmed. I also believe that maintaining constant and open communication as well as asking the council what works best for them and acting accordingly are important ways to combat this difficulty.
Partners:	N/A
<b>Personal Goal</b>	Take study breaks with the team to lead-by-example and show them the importance of taking care of yourself during high stress times.

# JANUARY

<b>Service Goal/Objective</b>	Re-orientation Day for the Council Members
Why:	After a long and restful break, it is important to reengage council members and remind ourselves of the goals we set at both the compiling feedback and the first team debrief meeting in December. This event would be mandatory for all members and would only be a few hours in length. The date and would be set in December so that all members are aware of the expectations.
Difficulties:	With changing class schedules and the chaos of the first week back, it might be difficult to get everyone in the same place. However, as indicated above, by giving the council lots of notice and reminding them of the date as it approaches, this difficulty can be avoided.
Partners:	-The BOD
<b>Service Goal/Objective</b>	Launch Event led by FYC
Why:	It is important for FYC to be able to plan events on their own as well. This will be one of the first opportunities for the council to brainstorm, plan, and execute an event entirely on their own. It is an epic way to kick off the new semester!
Difficulties:	Since the second semester will just have started, it is an optimal time for an event to be run. However, this early date also means that there is less time to plan. As such, it will be crucial to ensure that this event is planned mostly in first semester/over the first few weeks back to school to ensure tis success.
Partners:	-The BOD
<b>Service Goal/Objective</b>	MSU Presidential Event (with the Elections Department)
Why:	MSU Presidential Elections are a very integral aspect of the student governance system at McMaster. Moreover, they echo the importance of voting in a democratic country. Despite this importance, this time of year can oftentimes be overwhelming to first year students, especially because the election process is very new to them. By providing an organized way for students to become informed, it can help ease the voting process for students and get them more involved in the MSU. Ultimately, an event could help increase voter turnout too.

	<p>Last year, FYC ran the following event:  Who wants to be MSU President Location in Hamilton Hall  Event Overview: Debate and game show with MSU Presidential Candidates. This was an event organized by the core 4.</p> <p>Typically, these types of events have had lower attendance. I think that utilizing the expertise and ideas of FYC can help identify ways to increase engagement.</p>
<b>Difficulties:</b>	There is a possibility that some members on FYC will be on campaign teams, which could hinder the number of individuals able to help with the event. I think that reaching out to other
<b>Partners:</b>	<ul style="list-style-type: none"> <li>-Elections Department</li> <li>-The BOD</li> <li>-MSU Presidential Candidates</li> </ul>
<b>Personal Goal</b>	Hopefully, there will be snow. If so, my goal is to go on a winter activity whether that be a snowy hike or tobogganing.

<b>FEBRUARY</b>	
<b>Service Goal/Objective</b>	FYC Event with Residence Life
<b>Why:</b>	<p>It is important to connect two of the services that gear towards first years, especially because Residence Life houses a large group of students who might not yet be aware of MSU services. This is an incredible opportunity for FYC to hone their planning skills, especially for the Residence Chairs, in a larger-scale event.</p> <p>Last year, First Year Olympics: Dodgeball Showdown, A MidWinter Night’s Dream, Master Chef, Video Olympics were the joint-events. It will be the responsibility of the new executive to decide whether they want to run a similar event or branch out and execute their own idea.</p>
<b>Difficulties:</b>	Working with eternal partners can be difficult due to different timing and schedules. However, by getting in contact with Residence Life very early (first semester) to brainstorm joint event ideas, these obstacles can hopefully be avoided. Moreover, with Reading Week in the middle of the month, it can be difficult to maintain promotion and find a good date in the busy month. Again, planning will be the key to success.
<b>Partners:</b>	-Residence Life

<b>Service Goal/Objective</b>	Another Collaborative Event with an MSU Service
Why:	<p>Utilizing the expertise of another service can be a great way for FYC to execute larger events with a wider-scope in focus.</p> <p>Last year, FYC ran a Life After First Year Workshop with MSU Spark in Hedden Hall. It was a walk-in workshop facilitated by MSU Spark. The council met with the coordinators beforehand to give ideas on how the event should look like and what information first year students would be interested in. It was very informative.</p> <p>Moving forward, I think it would also be neat to partner with a service that has not traditionally worked with FYC like MACycle. Together, we could run a Bike Ride and Fix It Event, teaching students about how to fix common issues with their bikes. However, the elected council would ultimately decide on the collaboration and the final event.</p>
Difficulties:	Working with external partners can be difficult due to different timing and schedules. However, by getting in contact with the MSU Service (such as Spark) very early (like in first semester) to brainstorm joint event ideas, these obstacles can hopefully be avoided. I have already reached out to the MACycle PTM and David is excited about a potential collaboration with FYC.
Partners:	<ul style="list-style-type: none"> <li>-The BOD</li> <li>-MSU Services (Like Spark or MACycle as examples)</li> </ul>
<b>Service Goal/Objective</b>	Launch Survey from Committee Work
Why:	With all the hard work put into the consultation committees and then in finally executing the survey in February, it will be very important to collect the information, make it public for students, and act on these results.
Difficulties:	A large amount of data will be collected during this entire process, which can be extremely overwhelming. It will be essential to hone in on the best ways to create actionable change. By focusing on certain aspects of the results, initiatives to fix these issues can be implemented.
Partners:	<ul style="list-style-type: none"> <li>-Campus Partner Chair, Kevin Beatty</li> <li>-Student Life (Incorporates Residence Life, Admissions &amp; Facilities), Simon Wilmot, Jamie Dickson, and Joe</li> <li>-Hospitality, Cathy Tatsis</li> <li>-Student Code of Rights and Responsibilities, Michelle Trevelan</li> <li>-The BOD</li> </ul>

<b>Personal Goal</b>	Within such a busy month, my personal goal is to take the time to call home more often to check in on my family.
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## MARCH

<b>Service Goal/Objective</b>	Compile Report from Residence Chairs
Why:	Each Residence Chair will have been assigned to one of the four Consultation Committees. Throughout the year, they will have worked very hard to learn more about their selected topic. With this work completed, I believe it is critical to move forward with this information. The Residence Chairs can provide feedback as well as suggestions from their buildings and present this present this information to both Residence Life and the SRA.
Difficulties:	Like the compilation of survey data, a large amount of data will be collected during the year, which can be extremely overwhelming. It will be key to hone in on the best ways to create actionable change as well as stay very organized.
Partners:	-Residence Life -The SRA - The BOD
<b>Service Goal/Objective</b>	Large-Scale Final Event
Why:	<p>This last event is an opportunity for FYC to execute their largest event all on their own. It is a cultivation of the skills developed all year, and it is also a chance for FYC to devise an event that</p> <p>Last year, FYC planned an All – Ages Beach Night with MSU Campus at 1280. Before doors opened, they sold 500 tickets and sold a lot more at the door. They also did a contest to help with promotions. Additionally, there was a photo booth.</p> <p>I, personally, really love this idea; however, the choice for this final event would ultimately be up to the elected council.</p>
Difficulties:	This type of event has a lot of moving pieces, especially in working with a variety of groups like Compass and Campus Events. However, by staying organized, and keeping constant communication with these groups, these roadblocks can be overcome.
Partners:	-Campus Events

	-Compass -The BOD -Residence Life
<b>Personal Goal</b>	March is when the weather (hopefully) starts to warm up. My personal goal is to explore a new place in Hamilton and encourage the FYC members to explore with me.

<b>APRIL</b>	
<b>Service Goal/Objective</b>	Establish Strong Transition Report and Documents for next PTM
Why:	In a service with an essentially entirely new team each year, it can be possible for progress to get lost. By ensuring that the incoming PTM is equipped with all the information they need, the service can continue moving forward.
Difficulties:	Transition does not only involve the coordinator role, but also details from all the FYC members. As such, it can be difficult to gather well-thought-out transition reports with exams approaching. However, by encouraging the team (including myself) to update their Transition Reports monthly, it can lead to much more in-depth and cohesive reports.
Partners:	-The BOD -The incoming FYC PTM
<b>Service Goal/Objective</b>	Final Staff Debrief and Appreciation Event
Why:	The year will have been filled with highs and lows, lots of progress, and a unique mark left on FYC by the elected team. As such, I believe it is important to thank these volunteers for giving so much of their time and energy to the service. This final event will be a way for us to celebrate a successful year together.
Difficulties:	Since it is approaching exam time for the FYC members, it might be difficult to find a good time. By asking early about availability, this issue can be potentially avoided. This celebration can take place early in April before exams start or later in April after they end.
Partners:	-The BOD

<b>Service Goal/Objective</b>	Exam Care Packages (With Resource Rave Cards)
<b>Why:</b>	Like the December exam period, it is very important to ensure that students are staying healthy in all sense of the word. As such, exam care packages equipped with resources rave cards can be a stress reliever for students.
<b>Difficulties:</b>	Since it is also exam time for the FYC members as well, it might be difficult (and potentially stressful) to assemble these packages during April. By beginning to prepare these packages in late March, this will helpful remove some of the potential roadblocks to creating these packages. Moreover, by making the packing fun with music playing, snacks, and a movie night afterwards, it could also be an awesome bonding activity for the team. Additionally, since these packages will have already been made in December, the
<b>Partners:</b>	-MSU Services (Specifically, reaching out to PTMs of Wellness/Support Services) -SSC -Residence Life
<b>Personal Goal</b>	As it will be my last exam season at McMaster, my goal is to try and discover as many different study spots as possible and share them with FYC.

## Long-Term Planning

Overarching Vision ( <i>what is the ultimate goal?</i> )	<i>Directing FYC to still be a collaborative service while maintaining its own identity.</i>
Description	<ul style="list-style-type: none"> <li>• With a strong history in collaboration with MSU Services, Residence Life, and other university groups, FYC has been able to develop a stable structure and incredible relationships. While this should continue to be a main priority, I also believe that it is important for FYC to carve out its own identity and establish through its pillars of event planning, advocacy, and resource distribution.</li> <li>• According to its mandate, “FYC is the unique representative body for McMaster first year students that serves to inform and speak for their distinctive needs and concerns. FYC is one of McMaster’s only institutions completely operated by first year students who are elected each fall by their peers. The purpose of the McMaster Students Union First Year Council or FYC, is to represent both current and future first year McMaster students, and to ensure that their issues and interests are addressed by acting as a voice, and as a guiding and informative body of resources.” This mandate can be fulfilled through collaborations; however, the best way to give first years their voice is to have the elected individuals lead.</li> </ul>
Benefits	<ul style="list-style-type: none"> <li>• As mentioned above, although partnerships are essential, I believe that using these relationships as a building block to other events could be a good way to both utilize and improve the relationships with these groups while simultaneously empowering the council to run their own events.</li> <li>• With a very clean first year voice, FYC can also serve as a platform for other services to provide a platform for new ideas and outreach across the university.</li> </ul>

Year 1 Goals	<ul style="list-style-type: none"> <li>• Establish at least one main event per semester that is exclusively run by FYC to start.</li> <li>• Have FYC decide on which services they would like to collaborate with for the year.</li> </ul>
Year 2 Goals	<ul style="list-style-type: none"> <li>• Devise, plan, and execute at least two FYC events per semester.</li> <li>• Once elected, FYC member could reach out to at least two services with event ideas to execute with the help of these other groups.</li> </ul>
Year 3 Goals	<ul style="list-style-type: none"> <li>• Run a year-long campaign or activity.</li> <li>• For example, they could run a series of workshops about different first year advocacy topics like getting involved or where to access academic resources.</li> <li>• Another potential example could be to organize bi-monthly</li> </ul>
Partners	<ul style="list-style-type: none"> <li>-MSU Services</li> <li>-The BOD</li> <li>-Residence Life</li> </ul>