



ClubsFest '18 Frequently Asked Questions

Q: Can our group have 2 tables?

A: Each group will only have one (1) table. Each table is 6 or 8 feet long and are one next to the other. No table cloths are provided.

Q: Can we have power at our table?

A: No.

Q: Where will my table be located?

A: ClubsFest '18 will be set up in McMaster University Student Centre (MUSC) Market Place, Mills Plaza, and JHE/BSB Lawn. All registered clubs, community partners and University departments will be emailed their table assignment. Please be aware, once given a table number (i.e. 35), you will be able to set up at that table **ONLY**.

Q: Special Requests: "I want to be outdoors." "I would like to be next to this group." "I don't want to be next to this group" ...

A: Accommodations will be made where possible. Please include your requests in the comment section of the ClubsFest registration form.

Q: Where, when and how do I pay for my ClubsFest table?

A: Payments for ClubsFest must be made by the specified due date via credit card on the MSU website.

****IMPORTANT: Please put your CLUB NAME in the COMPANY line under the "Shipping Address", but leave the "Billing Address" section under the name of the cardholder.****

Q: Can I hand out food at my table?

A: Distributions of food, whether homemade (i.e. any cultural foods, baked goods), or store-bought food (i.e. Tim Horton's donuts), are prohibited. Any groups found to be distributing food will be asked to leave the event.

Q: What am I permitted to do at my table?

A: The purpose of ClubsFest is to promote your club, and to meet and recruit new members. This is generally done by handing out information and speaking to interested people. Often groups will have signup sheets for mailing lists. Clubs are not permitted to sell any items during ClubsFest.

*****Any activities that are out of the ordinary or which can be determined a risk (possibility of harm, etc) must be approved in writing by the Clubs Administrator*****

Q: Can community groups participate in ClubsFest?

A: Not-for-profit community groups are welcome to request a table for ClubsFest; however the number of tables available is limited. Any community groups who have a similar or equivalent club on campus will have to participate with that club and will not be allowed to book a separate table. Preferred groups are those who offer students opportunities for involvement in the community, or community resources that are not offered on campus. The Clubs Administrator may use his/her discretion in approving which community groups are appropriate for participation at ClubsFest.



Q: Do clubs need an EOHSS form to participate?

A: ClubsFest does not require an EOHSS form as the Clubs Administrator is the organizer and not the individual clubs. However, if you plan on doing any activities that are out of the ordinary or can be determined a risk (possibility of harm, etc) it must be approved in writing by the Clubs Administrator.