Dearest members of the assembly,

Thank you for your patience and consideration throughout this process. During 17O, the Vice President Administration and AVP Services had presented a detailed and coordinated timeline for plans moving forward after the rescinding of the Peer Support Line operating policy. One of the action items in the timeline was to put forth an operating policy for a working group that was aimed to promote all relevant help lines, crisis lines and existing peer support/professional services on and off-campus.

To that effect, this memo provides a quick overview of the operating policy that is put forward titled, "Peer Support Promotions working group." This working group is a pilot structure that is intended to be converted into a committee after one operational year. It's important to always step back and evaluate how things are done and how things can be done better. So, the working group will be a driving force on campus that will develop a rigorous promotional strategy to show-case where students can access peer-based and professional support. They will be committed to meeting frequently, whether it be a check-in or planning time, to ensure there is consistent and dedicated activity occurring. At the end of their year, the working group will present a report of their promotions to the assembly members for feedback to improve and later be transitioned into a committee structure that has more defined objectives and strategies for improvement.

This document has been crafted by myself and the Vice-President Administration with assistance from full time staff and reviewed by the Internal Governance Committee.

As March approaches, there will be a turnover in assembly members and when May approaches, there will be a turnover in Board members. To ensure continuity and sustained support - the Vice President Administration will strike the first committee meeting prior to May when SRA/MSU members have been elected to provide a short training including context, how to access resources, how to effectively use their budget, and proposed recommendations for events and promotional strategies.

Should you have any questions, don't hesitate to ask myself or the Vice President Administration!

Yours in Governance,

Kamini Persaud

AVP Internal Governance