



REPORT

From the office of the...

Emergency First Response Team

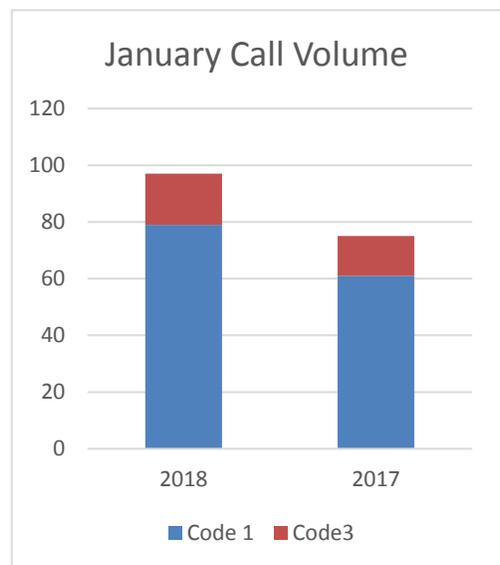
TO: Members of the Executive Board
FROM: Samantha Aung
SUBJECT: Emergency First Response Team Report 1
DATE: February 16th 2018

UPDATE

The following report will outline the operations of the EFRT for the month of January as well as upcoming plans for the next few months. The month of January includes the hiring of a new Standard First Aid coordinator as well as the mid-year responder evaluations.

SERVICE USAGE

The overall service usage period showed an increase of 22 calls overall when put in comparison from last year. We see with the proportion of EMS calls activated this increase in call count does not come with an increase in severity of calls. 23% of calls in the past month (in comparison to 18% last year) were musculoskeletal calls with the next two top nature of call categories being soft tissue injuries. With the increased call volume, responders have noticed an increase in minor calls with little ability of responders to help due to our emergency training. As discussed later this will be addressed in PR week strategies as well as a hope to increase awareness of other services on campus.



PAST EVENTS, PROJECTS & ACTIVITIES

Near the end of January responders completed their mid-year evaluations. Responders were tested on their knowledge of the protocol and their application of that knowledge in 2 standardized scenarios. This testing allowed our executive team to highlight gaps in responder knowledge as well as provide opportunities for responder to work individually with an executive to strengthen skills. All responders have now passed their evaluations and the training coordinator is working on incorporate resources to highlight any gaps in our training as well as gather feedback on the mid-year process.

In addition, last month our rookies received Mental Health First Aid Training by our community partner at COAST Hamilton. In addition, our sophomore responders headed to Toronto to receive their International Trauma Life Support training with Toronto EMS.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

In the upcoming month we have started plans for EFRT PR week. We currently have assembled an internal team to help develop events and ideas for what and how we will be promoting the team. We are also working in partnership with SWHAT and SCSN in their community safety week leading into EFRT PR week.

BUDGET

EFRT Select Budget Accounts For the Period Ended December 30 th , 2017			
Budget Line	Spent this Month	YTD Spent	2017 Budget
TEAM SUPPLIES	\$ 231.65	61.83%	7,000.00

The month of December had minimal spending with some supplies bought to continue operations. The upcoming month will see spending for team training (MHFA and ITLS) as well as first aid course revenue and regular spending from public education.

We recently have upgraded our courses to blended learning for the month of March and have been running course at or close to capacity meaning a hopeful increase in revenue generation. Overall, spending is on track from previous years and updating next years budget will be completed in partnership with the comptroller and AVP finance.

VOLUNTEERS

The team as mentioned above went through mid-year evaluations last month. All volunteers have now successfully completed their training. In addition, shift coverage has been tighter in the new year with the loss of some senior responders to placement, co-op and exchange terms. This does put some strain on responders which hope to alleviate with reaching out to alumni as well as the potential early promotion of sophomore executive members to seniors.

CURRENT CHALLENGES

In the month of January, our Standard First Aid coordinator resigned and cited a lack of pay as a portion of the reasons for resignation. This has caused for a look at the EFRT executive structure to see if the use of an associate director would be beneficial to ease some of the role of the executive team. Currently, to address this I am evaluating job descriptions and will be talking with the VP admin and Operations Coordinator in changes are appropriate.

SUCSESSES

This month we were happy to introduce our new Standard First Aid coordinator to the team. Our new coordinator and myself have been working to learn and settle into the role. The team has welcomed our new exec and she has show great confidence in her new role.