

Executive Board Meeting 17-09
Tuesday, September 26, 2017 @ 12:30pm
MSU Boardroom, MUSC room 201

Called to Order 12:30pm

Present Anas, Anbalagan, Ibe, Lightstone, Zheng
Late Arnold, D'Souza
Absent Deshpande, Lee (conference)
Others Present V. Scott (Recording Secretary), M. Wooder (MCD), K. Epifano (AVP Services), Lucia Lee (PSL Coordinator), Sutina Chou (SHEC Coordinator), Karan Chowdhury (Maroons Coordinator)

1. Adopt Agenda

Moved by Zheng, **seconded** by Lightstone to adopt the agenda, as presented.

Amendments

- Anbalagan – Move Maroons Report to Business Item #3
- Anbalagan – Add QSCC and Maccess Yearplans

Moved by Zheng, **seconded** by Lightstone to adopt the agenda, as amended.

Passes Unanimously

Arnold arrived at 12:31pm

2. Adopt Minutes

Moved by Anbalagan, **seconded** by Anas that the Executive Board adopt the minutes from Executive Board meeting 17-07 – September 12, 2017, as circulated.

Passes Unanimously

3. Maroons Report – Karan Chowdhury presented

- Chowdhury summarized the report.

Questions

- Lightstone stated that this was a great report, and congratulated Chowdhury on Welcome Week. Lightstone asked about the recognition awards, stating that the budget set aside wasn't much compared to the size of the service and number of volunteers. He added that it looked like the budget was already used up. Chowdhury responded that he hadn't accessed that line yet, so hopefully that was an accident. He stated that he will have to look into this.
- Anbalagan stated that Monday Night Social was a success, and was the most successful events during Welcome Week.
- Ibe asked for feedback on the events from Welcome Week. Chowdhury stated that was on the list of items to do next week.
- Lightstone asked how the lack of an office has affected the events being run. Chowdhury responded that he felt that it affected the facetime with his exec and volunteers. He stated that it would be nice to have drop-in hours, so he will be booking MUSC space.

4. Macycle Report – report circulated

- Anbalagan stated that the report was circulated late, even though it was submitted on time, as it wasn't up to the standards that were laid out. She explained that the PTM will be creating another report.

Question

- Anas stated that the bike auction was a really good event.
- Lightstone asked if our relationship with security changes in order to cause the successful auction. Anbalagan stated that the relationship with facility services and security improved this year, and the PTM had nothing but praise for them.
- Lightstone stated that the PTM said he would like to increase the prices. He asked if they would need approval from here or would he have the autonomy of doing so. Wooder responded that it wouldn't come here, but it has to be fitting in the spirit of the Operating Policy and EB would still have oversight.
- Anas asked why the hours were reduced. Anbalagan responded that the outgoing PTM filled out a questionnaire for the wage review and it was evaluated to assign wages and hours. She explained that it was done in consultation with the previous PTM.
- Lightstone stated that they updated exec job descriptions, and that the Shop Coordinator should be helping to take the load off. Anbalagan responded that they weren't able to hire a Shop Coordinator. She stated that she advised the PTM that they could focus on the volunteers, and the shop.
- Lightstone asked about the volunteers not being trained, and the PTM stating that they don't have the proper experience and skills that are needed. Epifano responded that this report was submitted before volunteer training. She explained that the volunteers have since gained knowledge on what to do. Anas confirmed that by saying he visited the shop and the volunteers knew the basics.

5. PSL Report – Lucia Lee presented

- Lee summarized the report.

Questions

- Ibe asked why there was an increase in the number of volunteer applications. Lee responded that it was based on promotions and call usage from last year.
- Ibe asked if Lee could comment on the types of calls. Lee responded that she hasn't analyzed everything yet, and that she will have something for the next report.
- Ibe asked if there is someone who can help with being on-call. Lee responded that their volunteers can't help with promo or events and execs are part of that. She stated that she was hoping to add an exec to this so that it was evenly distributed but they didn't get the approval they wanted.
- Ibe asked about the relationship with Security and Allison Drew-Hassling. Lee responded that they do have a crisis protocol, and have been reaching out about certain items. She stated that she keeps meaning to have a conversation with Security soon. She added that the TRRA has been very helpful.

6. QSCC Report – Aditya Harchand presented

- Harchand summarized the report.

Questions

- Ibe asked about QSCC space, and was wondering if they were planning on keeping it where it is or moving it to be more public. Harchand responded that he has to give preference to the idea that a lot of queer identified need to be closed off and a secret environment. He explained that they have out events that cater to McMaster, but in terms of accessing peer support it can be rough and not everyone want their identities out there. Harchand stated that with the mosaic of the community they still need a space that is more isolated.
- Arnold congratulated Harchand on the changes to the service. She stated that the space wasn't open yet, and asked if they felt that all the staff needed to be trained together to have it open earlier. Harchand stated that this year was different, as he was hired after three rounds of applications. He added that he also came in with an idea to change, and that he was hoping that in the future hopefully something like

this won't come up again. He added that peer support training was extensive and that he wasn't equipped to provide that outside of the role.

D'Souza arrived at 1:18pm

- Ibe asked if Harchand was connected with PACBIC. Harchand responded that they were.

7. SCSN Report – report attached

Questions

- Ibe stated that he had an interesting meeting with SCSN. He explained that apparently the occurrence of rabies has increased and they would like to do promotion about it. He added that their neighbours have also been mad about busing.
- Anas suggested emailing the residence managers and any information will then be circulated to the CAs.
- Scott stated that the City of Hamilton has been doing rabies promo, so Appiah should reach out to them.
- Anbalagan stated that they are currently looking to get a board dedicated to SCSN within MUSC. She added that she has emailed Lori Diamond about it. Wooder responded that they could re-purpose an existing MSU board for him.

8. SHEC Report – Sutina Chou presented

- Chou summarized the report.

Questions

- D'Souza stated that the budget is based off of the previous years spending. Chou responded that their annual campaign line was cut last year as they didn't use it, but they're in a different position now because service usage is up and items from SWELL aren't coming through. She explained that dental dams and internal condoms are speciality items and cannot be provided by the City, and have to be bought.
- Lightstone asked about the speciality items being handed out. Chou responded that their annual campaign budget is \$110 for this year, and 10 boxes of dental dams cost \$140. She was hoping that perhaps they could create a separate budget line for these items so that future PTMs don't get confused about which budget line to use.
- Lightstone asked if SHEC volunteers would be willing to help PSL with their events, since PSL volunteers can't be identified. Chou responded that her volunteers are only committing three hours per week in the space, and they have the option of being part of a committee. She explained that this was their first year test-driving the new structure so she didn't feel comfortable with committing them to PSL.
- Anbalagan asked about Student Wellness and if they were able to help out with providing items. Chou responded that she did receive some from them, as Hamilton Public Health was ignoring her emails.
- Anas asked if Chou has looked into on the spot HIV testing. Chou responded that she hadn't but liked the idea.
- Ibe asked about access of feminine hygiene products, especially in washrooms. Chou responded that this was something she thought about, but that the problem was who would be responsible for re-stocking and how. She stated that she thought it would be fine for people to come into their space to access just like for condoms. She added that the SWC and QSCC both already do this, so she wasn't sure if there was a specific need for SHEC to do this as well.
- Chou brought up an issue that she was asked of. She explained that someone asked her about the existence of a private breast-feeding space on campus, and that from her understanding there wasn't one. She asked who could she talk to about this. Ibe responded that he didn't think anything existed as of right now.

9. Diversity Services Anti-Oppression (AOP) Training Discussion

- D'Souza stated that a couple of meetings ago they spoke about AOP and how they could possible monetize it so that Diversity Services didn't feel so overworked. He asked if the Board felt that this should be a revenue generator, and if they would like to see it go in this direction.
- The Board discussed this. It was asked if there was any follow-up with the Equity and Inclusion Office (EIO). It was stated that there was not, and that this was the option being looked into. It was suggested that they should be talking with EIO first to see if they could take this training back so that it could be offered to the University as a whole.

10. Yearplans

Moved by Anbalagan, **seconded** by Zheng that the Executive Board approve the following yearplans:

- Maccess
- QSCC

- Lightstone asked if they could postpone this until the next meeting, as they were circulated late and he hadn't had a chance to read them.

Moved by Lightstone, **seconded** by Arnold to postpone the yearplans until EB 17-10.

Passes Unanimously

11. Closed Session

Moved by Ibe, **seconded** by Lightstone that the Executive Board move into Closed Session.

Passes Unanimously

12. Return to Open Session**Committee of the Whole - Services**

Moved by Anbalagan, **seconded** by Lightstone that the Executive Board move into Committee of the Whole to discuss the Services that presented the previous week.

Passes Unanimously

Moved by Ibe, **seconded** by Anas that the Executive Board move out of Committee of the Whole and to Rise and Report.

Passes Unanimously

Rise and Report

Ibe summarized the discussion.

13. Information and Question Period

- D'Souza informed the Board that every other week he will be late to the meetings as he was on a University Steering Committee.
- Scott stated that the Health and Dental opt-out will be closing September 30, and that the black-out period will hopefully be done by the middle of October.
- Ibe asked the Board to continue nominating people for the Students of Distinction Award.

- Lightstone asked if anyone had any ideas of the process for the long-term plan of the Union. He asked if they should be making a sub-committee of this Board to make a framework for this. Ibe stated that they could discuss this at the next meeting.

14. Adjournment and Time of Next Meeting

Time of Next Meeting:

**Tuesday, October 3, 2017
12:30pm
MSU Boardroom, MUSC 201**

Moved by Ibe, **seconded** by Anas that the Executive Board meeting be adjourned.

Motion Passes by General Consent

Adjourned at 2:29pm

/vs