



REPORT

From the office of the...

MacBreadBin Coordinator

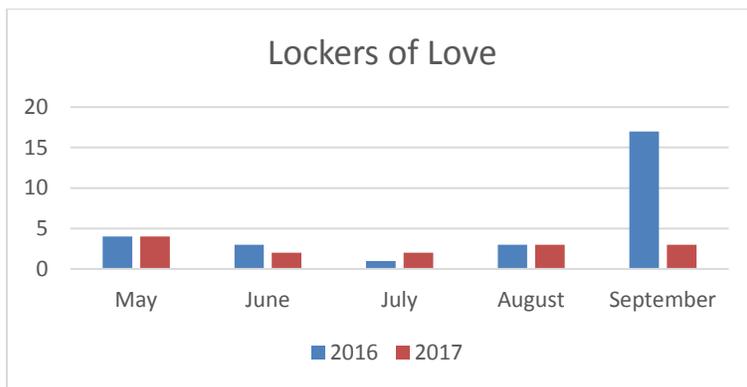
TO: Members of the Executive Board
FROM: Taylor Mertens
SUBJECT: EB Fall Report #1
DATE: Sept 12th, 2017

UPDATE

With the final three of my executive team hired, the service has been developed what we as a collective want to do, ensuring they know the time commitments and whatever campaigns/events they run will interest them.

SERVICE USAGE

With many of are event-based services developing with the exec team, Locker of Love has been the main focus of usage of the service. With September just being, we are expecting this to pick up towards September 22nd (when McMaster applies late fees to OSAP students). Usage throughout the summer has stayed to historical trends.



PAST EVENTS, PROJECTS & ACTIVITIES

As set out in my year plan and with doing cooking classes throughout the summer, MBB did not do additional events during August. With the busy and finishing preparation that August contained, I have secured (read: Tuba secured) SLEF funding for opening the Food Collective Centre, hired and trained my executive team, met with Chris Roberts and Kate Whalen to finalize the Second Course (donation-based meals), met Pastor Loretta to form a relationship with her and have been understanding of Good Food Box packing.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

Good Food Boxes will be opening up soon and closing payments on Sept 25th, for pick up October 3rd. Additionally volunteer applications need to be approved but will be approved early next week and will be open for two weeks. My team and I have decided that interview base would be inefficient given the expected size and time frame necessary for the FCC to open on time. The Food Collective Centre will open up within the first week of October. With the FCC, all new furniture needs to be bought and built, promo campaign for the space, increasing the reserve, and training the volunteers are necessary thus given that open date. I have also presented for the Sustainability 3S03, hopefully individuals interested in Second Course will be champions in this project, collecting data, improving operations, and out-reach of the project as well!

BUDGET

<i>McMaster Student's Union</i>							
<i>Dept. 0318 - MacBread Bin</i>							
<i>For the Three Months Ending July 31, 2017</i>							
	Current	Prior Yr.	Current	Prior Yr.	Prior Yr.	Approved	% Budget
	Month	Month	YTD	YTD	YE	Budget	Used
	July	July	2017-18	2016-17	2016-17	2018	To Date
8 All:							
9 3301-0318 BREAD BIN - FOODBOX REVENUE					(1,840.55)	(2,500.00)	0.00%
10 3801-0318 BREAD BIN - MEAL EXCHANGE REV					1,944.48		0.00%
11 5003-0318 BREAD BIN - OFFICE SUPPLIES						50.00	0.00%
12 5101-0318 BREAD BIN - TELEPHONE	10.95		32.85		123.80	120.00	27.38%
13 5201-0318 BREAD BIN - PHOTOCOPYING		8.40		8.40	29.40	50.00	0.00%
14 6102-0318 BREAD BIN - ANNUAL CAMPAIGNS			807.44		2,817.23	3,000.00	26.91%
15 6494-0318 BREAD BIN - VOLUNTEER RECOGNITION					155.02	350.00	0.00%
16 6501-0318 BREAD BIN - ADV. & PROMO.				510.00	1,519.70	2,000.00	0.00%
17 6603-0318 BREAD BIN - RESERVE			(31.38)			400.00	(7.85%)
18 7001-0318 BREAD BIN - WAGES	577.16	816.30	1,604.90	845.49	15,973.99	13,500.00	11.89%
19 7101-0318 BREAD BIN - BENEFITS	50.31	43.51	116.40	94.18	1,096.26	800.00	14.55%
20 7401-0318 BREAD BIN - BANK FEES					54.21	60.00	0.00%
21							
22 Total All	638.42	868.21	2,530.21	1,458.07	21,873.54	17,830.00	14.19%

Not much have been spent during the summer, the main usage has been reserves which needs to be filled up again. With September's busy season, we will be placing an order for \$200 to ensure we get the proper stock of fast moving items (like peanut butter, meats, hygiene products).

CURRENT CHALLENGES

I would really enjoy hearing feedback on hours for the Food Collective Centre. My Asst Director did the research but many University foodbanks open mid-day. So for the FCC, being open from 11:30a-3:30p for four-to-five weekdays was the main idea. Additionally, weekends many students work (both volunteers and partners), but if they need, Lockers of Love is always accessible.