Executive Board Meeting 17-01
Wednesday, June 7, 2017 @ 1:45pm
MSU Boardroom, MUSC room 201

Called to Order 1:58pm
Present Anas, Anbalagan, Arnold, Deshpande, D’Souza, Ibe, Lee, Lightstone, Zheng
Late
Absent
Others Present J. McGowan (General Manager), Michael Wooder (MCD), V. Scott (Recording Secretary), Kristina Epifano (AVP Services)

1.  Adopt Agenda

Moved by Ibe, seconded by Anbalagan to adopt the agenda, as presented.

Amendment
Moved by Ibe, seconded by Anas to add a 20 minutes conversation about off-campus issues.

- Ibe stated that they will be discussing the SCSN operating policy, and he would like to make sure it meets the needs of off-campus students as well.

Vote on Amendment

Passes Unanimously

Moved by Ibe, seconded by Anbalagan to adopt the agenda, as amended.

Passes Unanimously

2.  Adopt Minutes

Moved by Lightstone, seconded by Lee that the Executive Board adopt the minutes from Executive Board meeting 16-28 – March 28, 2017, as presented.

Passes Unanimously

3.  Open EB/MSU Seats on Committees

Moved by Arnold, seconded by D’Souza that the Executive Board move motions 3.a) through 3.g) omnibus.

Passes Unanimously

Moved by Arnold, seconded by D’Souza that the Executive Board open nominations for two (2) seats on the Space Audit Committee.

Moved by Arnold, seconded by D’Souza that the Executive Board open nominations for one (1) Executive Board member on the Sponsorship and Donations Committee.

Moved by Arnold, seconded by D’Souza that the Executive Board open nominations for one (1) MSU member on the Sponsorship and Donations Committee.

Moved by Arnold, seconded by D’Souza that the Executive Board open nominations for one (1) Executive Board member on the Silhouette Board of Publications.
Moved by Arnold, seconded by D’Souza that the Executive Board open nominations for one (1) Executive Board member on the EFRT Advisory Committee.

Moved by Arnold, seconded by D’Souza that the Executive Board open nominations for one (1) Executive Board member on the Peer Support Line Advisory Committee.

Moved by Arnold, seconded by D’Souza that the Executive Board open nominations for one (1) Executive Board member on the Wage Review Committee.

Passes Unanimously

4. Close MSU seats on SAB Space Allocation Ad-Hoc Committee

Moved by D’Souza, seconded by Zheng that the Executive Board close nominations for three (3) MSU members to the Student Activity Building Space Allocation Ad-Hoc Committee.

Nominations
- Ikram Farah
- Sarah Figueiredo
- Mahmood Haddara
- Timothy Hewitson
- Daniel Lake
- Laura Sapiano

Passes Unanimously

Set Parameters
One minute per candidate for opening statements

Passes by General Consent
- Candidates spoke within allotted time
- Board voted by secret ballot
- Mahmood Haddara, Timothy Hewitson, and Sarah Figueiredo won the MSU seats on the SAB Space Allocation Ad-Hoc Committee

5. Close EB Seats on Committees

a) Space Audit Committee

Moved by Ibe, seconded by Lee that the Executive Board close nominations for two (2) seats on the Space Audit Committee.

Nominations
- Anas
- Zheng

Passes Unanimously
b) Sponsorship & Donations Committee

Moved by Ibe, seconded by Deshpande that the Executive Board close nominations for one (1) Executive Board member on the Sponsorship and Donations Committee.

Nominations
- Arnold

Passes Unanimously

c) Silhouette Board of Publications

Moved by Ibe, seconded by D’Souza that the Executive Board close nominations for one (1) Executive Board member on the Silhouette Board of Publications.

Nominations
- Lightstone

Passes Unanimously

d) EFRT Advisory Committee

Moved by Ibe, seconded by Anbalagan that the Executive Board close Nominations for one (1) Executive Board member on the EFRT Advisory Committee.

Nominations
- Lee

Passes Unanimously

e) PSL Advisory Committee

Moved by Ibe, seconded by D’Souza that the Executive Board close Nominations for one (1) Executive Board member on the Peer Support Line Advisory Committee.

Nominations
- Zheng

Passes Unanimously

f) Wage Review Committee

Moved by Ibe, seconded by Zheng that the Executive Board close Nominations for one (1) Executive Board member on the Wage Review Committee.

Nominations
- Anbalagan

6. Open Nominations for Student of Distinction Award

Moved by Arnold, seconded by Lightstone that the Executive Board open nominations for the MSU Students of Distinction Award.
Scott went over the award with the Board.

Passes Unanimously

7. Transition Reports

a) VP Finance

Moved by D’Souza, seconded by Anbalagan that the Executive Board approve the transition report for the Vice-President (Finance) ’17, as circulated.

- D’Souza stated that it was a good transition report.
- Lightstone asked how much of the transition report had to match up with Bylaw 4 – Officers.
- McGowan responded that there are different discussions at the Board about how detailed they were. He explained that there have been times before when reports have been sent back. He added it’s also up to the incoming BoD member who received the report and if they felt as though they were properly transitioned.
- D’Souza stated that he felt like he did a lot of work.
- Lightstone stated that he was comfortable with that.

Vote on Motion

Passes Unanimously

b) VP Administration

Moved by Anbalagan, seconded by D’Souza that the Executive Board approve the transition report for the Vice-President (Administration) ’17, as circulated.

- Anbalagan stated that it was a very thorough report.

Vote on Motion

Passes Unanimously

c) VP Education

Moved by Deshpande, seconded by Ibe that the Executive Board approve the transition report for the Vice-President (Education) ’17, as circulated.

- Deshpande stated that the report was very comprehensive.

Vote on Motion

Passes Unanimously

d) President

Moved by Ibe, seconded by Deshpande that the Executive Board approve the transition report for the President ’17, as circulated.

- Ibe stated that it was sufficient.
Vote on Motion

Passes Unanimously

8. Striking Hiring Committees

- Deshpande stated that the CRO, and DRO jobs will be closing soon, and that they will be posting the SCSN Coordinator shortly.

a) CRO

Moved by Deshpande, seconded by Anbalagan that the Executive Board strike a hiring committee for the Chief Returning Officer, consisting of the Vice-President (Administration), the Administrative Services Coordinator, and two Executive Board members.

Nominations
- Anas
- Arnold

Passes Unanimously

b) DRO

Moved by Deshpande, seconded by Lightstone that the Executive Board strike a hiring committee for the Deputy Returning Officer, consisting of the Vice-President (Administration), the incoming CRO, and two Executive Board members.

Nominations
- Ibe
- Anas

Passes Unanimously

c) SCSN Coordinator

Moved by Deshpande, seconded by Lightstone that the Executive Board strike a hiring committee for the SCSN Coordinator, consisting of the Vice-President (Administration), and two Executive Board members.

Nominations
- Lightstone
- Deshpande

Passes Unanimously

9. Off-Campus Discussion

- Ibe stated that he would like to hear everyone’s experiences being off-campus, to see what would be beneficial to students and to see what the MSU and University should be providing as support.
- The Board discussed their experiences living off-campus in the McMaster area. They also discussed that it was important to support students who commute, especially those who rely on transit. They also discussed how a landlord rating system would be a great benefit to students.
10. **OPERATING POLICY – SCSN**

*Moved* by Deshpande, *seconded* by Ibe that the Executive Board approve the changes to Operating Policy - Student Community Support Network, as circulated and attached.

- Deshpande went over the memo with the Board. He highlighted the changes made to include a landlord rating system.
- Ibe asked if they felt that the proposed direction for SCSN meets some of the items that were suggested.
- Lee asked why there wasn’t an executive member chosen for the rating system.
- Anbalagan stated that they’re just establishing the system and they don’t want to pass it off to someone else to make it.
- Deshpande added that the Municipal Affairs Committee will put it together and then it would be moved to SCSN.
- Lightstone asked if the purpose of SCSN was to kindle relationships between students and community. He stated that the Community Connectors seem like they would be policing.
- Deshpande responded that they are there to educate on the bylaws and to help the students be aware of what’s going on.
- Ibe brought up a concern that he heard about the Community Connectors, and that they had felt uncomfortable doing their jobs.
- The Board discussed what the Community Connectors do, and how it doesn’t feel like they’re helping connect the community. It was decided that this wasn’t going to be changing yet.

**Vote on Motion**

*Passes Unanimously*

11. **Capital Allocation and Expenditure Request – Underground Media + Design**

a) **Allocation**

*Moved* by D’Souza, *seconded* by Anas that the Executive Board approve a capital allocation of $3,500 for a new design computer for Underground Media + Design, as circulated.

- D’Souza went over the memo with the Board.

*Passes Unanimously*

b) **Expenditure**

*Moved* by D’Souza, *seconded* by Ibe that the Executive Board approve a capital expenditure of $3,500 for a new design computer for Underground Media + Design, as circulated.

*Passes Unanimously*

12. **Information and Questions**

- Zheng asked when they would know about committee meetings.
- Scott stated that the person running the committees will email them.
- McGowan reported that there have been a lot of discussions about the HSR and Presto for admin of the bus pass. He stated that they will have a solution with Presto and not have to worry about secondary cards. McGowan reported that the MSU Golf tournament will be on June 22 to help raise money for
Shinerama and the MSU Child Care Centre. He reported that the BoD have been transitioning into their roles. He added that they are continuing to add more full-time staff.

- Wooder stated that he won’t be at the June 22 meeting, as he will be helping with the Golf Tournament. He reported that the SHEC logo was approved last year, and they waited until this fiscal year to implement everything. He stated that SHEC now has frosting on the front instead of the old decal. He added that they also put privacy frosting on the WGEN and Maccess doors.
- Ibe announced that the Vision Conference will be June 17. He stated that they are expecting 150 participants from across campus.
- Deshpande reported that he went to the OUSA conference in May.
- Lightstone stated that he will be working on the SAB space allocation now that they have a full committee.
- Anbalagan reported that she has been super busy since May. She has done training, and hiring, and will have four more to do. She added that she was working on Welcome Week.
- D’Souza reported that there will be an allocation request coming to MSU Inc for TwelvEighty. He explained that big changes are coming to club nights.

13. **Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

Thursday, June 22, 2017
10:00am
MSU Boardroom, MUSC 201

Adjourned at 3:43pm