Dear Executive Board,

After changes to Bylaw 3/B – Standing Committees of the SRA and Operating Policy – Education & Advocacy Department, the Ed Team has an entirely new structure. The Associate Vice Presidents of University Affairs, Municipal Affairs, and Provincial & Federal Affairs were approved by the last EB and have been hired, and attached you will find Job Descriptions for the last two positions that need to be filled – The Advocacy Project Assistant, and the Advocacy & Policy Research Assistants (3).

The Advocacy & Policy Research Assistants represent a change from the old Provincial & Federal Research Assistant, University Affairs Research Assistant, and Community Engagement Coordinator. They are now three generic RAs who are required to do research on all aspects of post-secondary education, as is the nature of all our policies. These RAs will also be the chair of one policy committee per term, as we will be writing 6 policies over the year. In addition, they will be providing research support to the Education team’s standing committees by facilitating the collection of primary research, and processing data and writing research reports for the department.

The Advocacy Project Assistant is the new position filling the duties of the old Advocacy Coordinator, with an increased focus on direct support for the VP Education. This person will be a logistical support for the VP Ed – booking rooms, etc. They will also be in charge of planning events and coordinating campaigns for the Ed department by liaising with the Underground, running Ed Department social media, and designing effective outreach strategies. They will also be in charge of coordinating OUSA campaigns and OUSA outreach on campus, in conjunction with the SRA Provincial & Federal Affairs committee.

Best,

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