



# REPORT

*From the office of the...*

## AVP Finance & Chair of the SAB Space Allocation Committee

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TO: Members of the Student Representative Assembly  
FROM: Scott Robinson, AVP Finance  
SUBJECT: SRA 17D Report  
DATE: June 12, 2017

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### **PROGRESS ON YEAR PLAN**

Thus far since the formation of the SAB Space Allocation Committee, there has been significant work put in to see the success of the committee. After our initial brainstorming meetings, we will be finalizing our timeline and year plan at our meeting on June 16<sup>th</sup> (this report was submitted before that meeting took place). This timeline will outline our steps for effective consultation with the student body, and provide a guideline towards the success of our project. The reason that this timeline is being agreed upon so late is because our final committee members, the MSU members, were just voted in by EB last week, and this will be our first opportunity to all meet as a group to vote.

### **PAST EVENTS, PROJECTS & ACTIVITIES**

At our first meeting, we brainstormed innovative and effective ways that we could reach out to students and hear their ideas and feedback on the construction and design of the SAB. These ideas will be added to at our next meeting on June 16<sup>th</sup>, and agreed upon and placed into a final timeline at that same meeting.

A page has been published on the MSU website outlining the purpose of our committee. Thank you to Max for taking the lead on the publishing of that page before our committee had even met! This page also includes an idea submission form which allows students to write in their ideas for the SAB. As our promo kicks up this summer, this page will quickly become the hub for idea submission and committee updates. Additionally, we have taken the data from the student space focus groups that were conducted in March and aggregated it together. This was a long project, combining responses from over 100 students into an understandable document that we will use to support our final report in September.

Best,

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