MEMO

From the office of the

SRA Operations Commissioner

TO:	Members of the Student Representative Assembly
FROM:	Preethi Anbalagan, Operations Commissioner
SUBJECT:	OPERATING POLICY - CLUBS
DATE:	March 21, 2017

Katie Pita, one of my committee members, has gone the extra mile and made some important changes to the MSU Clubs operating policy. Below, I've highlighted some of the prominent changes.

CHANGES

- *Expansion of SRA Duties:* Elected members will now be encouraged to promote club activities and continue evaluating CEC for any further areas of improvement;
- *Increased how often CEC meets*: Once per term to twice per term.

The rest of the changes were either general clean-ups or made to reflect current practises. It's important to note these changes were made in consultation with Jess Bauman (Operations Coordinator), Shaarujaa Nadarajah (VP Admin), Jonathan Davis (Clubs Administrator), Christine Yachouh (Clubs Admin Assistant) and Ryan Deshpande (CEC member). As always, if you have any questions, feel free to ask Katie or me.

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