Executive Board Meeting 16-18
Tuesday, November 22, 2016 @ 9:30am
MSU Boardroom, MUSC room 201

Called to Order 9:32am
Present Eom, Monaco-Barnes, Nadarajah, Oliver, Shingleton-Smith
Late Almeida, MacDonald
Absent Farah, Flowers
Others Present J. McGowan (General Manager), V. Scott (Recording Secretary), S. Black (EFRT Director), R. Deshpande (Diversity Services Coordinator), T. Bridgens (CLAY Coordinator), S. Tat (Advocacy Coordinator), H. Zeng (CRO)

1. Adopt Agenda

Moved by Oliver, seconded by Shingleton-Smith to adopt the agenda, as presented.

Passes Unanimously

Amendment

- Oliver – Add a discussion on Indigenous Pillar for Diversity Services
- Nadarajah – Add Closed Session
- Nadarajah – Add Capital Allocation and Expenditure request for Diversity Services

Almeida arrived at 9:33am

Moved by Oliver, seconded by Shingleton-Smith to adopt the agenda, as amended.

Passes Unanimously

2. Adopt Minutes

Moved by Nadarajah, seconded by Shingleton-Smith that the Executive Board adopt the minutes from Executive Board meetings 16-15 – November 1, 2016 and 16-16 – November 8, 2016, as circulated.

In Favour: 5 Opposed: 0 Abstentions: 1
Motion Passes

3. Advocacy Report – Sandy Tat presented

- Tat summarized the report.

Questions

- Shingleton-Smith asked for attendance for all programming events. He asked if it was people already involved in the MSU or a mix. Tat responded that it depended on the event. Tat asked Deshpande to respond. Deshpande stated that his event wasn’t anyone from the MSU crowd. Tat added that the WGEN event was mainly MSU people but the mental health and careers events were attended by non-MSU people. She felt that it was quite diverse.
- Nadarajah asked if there was any negative feedback on MAC Talks. Tat responded that the talk campaigns had their own restrictions, but there were some missteps to ensure that partnerships were confirmed in a timely manner. She added that one event was cancelled because of that reason.

4. CLAY Report – no report
• Nadarajah stated that there was a mix-up with the dates. There will be a report next week.

5. Diversity Services Report – Ryan Deshpande presented
• Deshpande summarized the report. He stated that there was an update since the report about the posters from the ‘alt-right’, and it has now been posted on the MSU website.

MacDonald arrived at 9:49am

Questions
• MacDonald asked about the Donald Trump event discussion. Deshpande responded that the event is for people who are afraid for the future to come out and discuss what this means to them.
• McGowan asked if there was anything outside of the sound system that needed to be fixed. Deshpande responded that the wall in their space seems to be crumbling. Scott stated that she will notify facility services.
• Nadarajah asked what was happening with Night Market. Deshpande responded that there will be a meeting in December to get it up and running. He explained that with current programming planning this event took a back seat. He added that the last time this event ran was in 2013 so he was excited to look into it. The Night Market happens in MUSC Atrium and vendors come in and it’s a night of fun and entertainment to celebrate community.
• MacDonald praised Deshpande for coming up with a statement about the ‘alt-right’ posters, and having it be impactful and informative.

6. EFRT Report – Stephanie Black presented
• Black summarized the report.

Questions
• McGowan asked who provided the Mental Health First Aid. Black responded that it was a different person than from before, but it was a colleague of the previous trainer.
• McGowan stated that when they have a proposal for the bikes to come to him so that they can look into funding from partners.

7. Elections Report – Helen Zeng presented
• Zeng summarized the report.

Questions
• Nadarajah asked if there were any follow up emails or feedback from groups who came to do appeals. Zeng responded that it was hard as there was a lot of feedback but they weren’t sure how much was actually applicable to the system. She explained that she was trying to be responsive to messages.
• MacDonald asked if it was normal to have every election go to EAB so far. Zeng responded that the appellants know it’s a venue for them, but whether it was normal or not it depends from year to year.

8. Mac Bread Bin Report – report circulated
• Nadarajah went over the report.

Questions
• Oliver stated that the report didn’t have a breakdown for Trick or Eat at all, and that she didn’t see promotions for that event. She asked that more information be provided.
• MacDonald stated that he was informed that they are seeing increased usage with Lockers of Love, but that he wanted to see comparisons from previous years as it seemed lower than expected based on
conversations held with the PTM. He stated that if this was becoming the main focus they will need to be doing more advertising for this. Nadarajah stated that she will pass on the message for more promo.

- MacDonald stated that he would like to see more of a budget breakdown as it was hard for the Board to be critical if this information wasn’t given.

9. **CLAY Yearplan**

Moved by Nadarajah, **seconded** by MacDonald that the Executive Board approve the CLAY Yearplan as circulated.

- Bridgens went over the Yearplan with the Board.
- Singleton-Smith asked how sponsorship would work with Camp Trillium.
- Bridgens responded that last year Camp Muskoka paid for all of the t-shirts with the condition that it was just their logo on the back. She explained that she asked Camp Trillium for t-shirts, but since they are a non-for-profit it’s not a possibility. Bridgens added that they could pay for t-shirts and get sponsors, they would just need to look into how much it would cost to print on the back of the shirts.
- MacDonald asked if there was an expected cost for running the summer events. He asked if she envisioned people coming back and filling out waivers to participate in reunions.
- Bridgens responded that the waivers could be filled out before they come back. As for the cost she was still looking into it. She explained that if they don’t have the money for food then they would just make it a drop-in event.

**Vote on Motion**

Passees Unanimously

10. **Indigenous Pillar for Diversity Services**

- Oliver stated that she wanted to have a discussion about this as currently on Diversity Services the Indigenous Coordinator is a liaison to MISCA that sits on meetings with Diversity. She added that there wasn’t any specific programming beyond that. She stated that she brought this up because she was sent an email from students wondering if Diversity Services could do more for indigenous students by possibly separating from MISCA. She felt that it was worth having a conversation at this level to possibly expand service offerings.
- Deshpande asked if it would be possible to discuss this during closed session.

11. **Closed Session**

Moved by MacDonald, **seconded** by Oliver that the Executive Board move into Closed Session and invite Ryan Deshpande to join.

Passees Unanimously

12. **Return to Open Session**

**Strike Hiring Committee**

Moved by Nadarajah, **seconded** by Eom that the Executive Board strike a hiring committee for the Shinerama Coordinator, consisting of the Vice-President (Administration), the outgoing Shinerama/Terry Fox Coordinator, the Marketing and Communications Director, and one (1) Executive Board member.

- Nadarajah stated that Shinerama will be hired during exams.
Nominations
- Monaco-Barnes

Vote on Motion

Passes Unanimously

13. Space Allocation

a) Mac Bread Bin

Moved by Nadarajah, seconded by MacDonald that the Executive Board allocate the safe room to Mac Bread Bin.
- Nadarajah went over the memo with the Board.
- MacDonald asked if all PTMs were consulted.
- Nadarajah stated that they were.

Vote on Motion

Passes Unanimously

b) Maroons

Moved by Nadarajah, seconded by MacDonald that the Executive Board allocate a full cabinet in the committee room to the MSU Maroons.

Passes Unanimously

14. Committee of the Whole – Services

Moved by Nadarajah, seconded by Shingleton-Smith that the Executive Board move into Committee of the Whole to discuss Services that presented the previous week. (MACycle, QSCC, SCSN, SHEC, SWHAT, WGEN)

Passes Unanimously

Moved by Nadarajah, seconded by Eom that the Executive Board move out of Committee of the Whole and to Rise and Report.

Passes Unanimously

Rise and Report

SWHAT
- Nadarajah reported that the Board felt that the PTM was doing a great job. The Board would like to look into the possibility of having a satellite location for the service.

SHEC
- Nadarajah reported that the Board was interested in team morale for exec. The Board was happy that band-aids were now being given out by the service.

SCSN
- Nadarajah reported that the Board would like to know how the Community Connectors were doing. The also wanted to know why the Peer Cycling event wasn’t with MACycle.
QSCC
- Nadarajah reported that the Board would like more education on why the use of peer support was low. The Board wanted the PTM that QSCC did great with MAC Pride.

WGEN
- Nadarajah reported that WGEN was doing great.

15. Action Items

a) Contract with Housing and Conference Services

- MacDonald reported that he had a meeting and that multiple quotes were given. The thought was that it would be impossible to beat the pricing given out for CLAY but that they would try to get something comparable. MacDonald asked for this to keep as an action item and hopefully has something to present for next week.

Moved by MacDonald, seconded by Shingleton-Smith that the meeting be extended by five minutes.

Passes Unanimously

16. Add Capital Allocation and Expenditure Request for Diversity Services

a) Allocation

Moved by MacDonald, seconded by Nadarajah that the Executive Board approve a capital allocation of $2974.16 to diversity services for the purchase of new audio equipment for Bridges.

- MacDonald went over the memo that was circulated. He explained that Campus Events/Avtek took a look at it and the old speakers were beyond repair. He added that they were excited for the possibility of providing appropriate training for the Bridges Coordinator.

Vote on Motion

Passes Unanimously

b) Expenditure

Moved by MacDonald, seconded by Nadarajah that the Executive Board approve a capital expenditure of $2974.16 to diversity services for the purchase of new audio equipment for Bridges.

Passes Unanimously

16. Adjournment and Time of Next Meeting

Moved by MacDonald, seconded by Eom that the Executive Board meeting adjourn.

Passes Unanimously

Time of Next Meeting:

Tuesday, November 29, 2016
9:30am
MSU Boardroom, MUSC 201
Adjourned at 11:32am

/vs