



REPORT

From the office of the...

WGEN Coordinator

TO: Members of the Executive Board
FROM: Lainey Stirling
SUBJECT: WGEN Report #03
DATE: December 6th, 2016

UPDATE

The last time I reported we were mid-week into Transforming Mac. We've been winding down for the semester since then. Service usage has been consistent; our library promotion is almost wrapped up (9 week mini-campaign); our binder program is low-key running (no official promo yet) but we gave out 10+ binders in the first week it opened, promotions for it start on December 7th; the Intimate Partner Violence Peer Support Group promotions and sign-up starts December 2nd; volunteer appreciation for the semester happened and was excellent (~50% of volunteers attended); exec appreciation dinner was a success (8 out of 9 execs); ordered more artwork for our MMIW display; our committees are all finalized and regular meetings have started.

PAST EVENTS, PROJECTS & ACTIVITIES

We have been working with the **Anti-Violence Network and ISP** over the last 2 months for our joint event on Monday, National Day of Remembrance and Action on Violence against Women. The event is bringing together over fifteen groups on campus and community partners, so we're quite excited about it. I've been doing a lot of the promotional work and helping out with creating an art display for Missing and Murdered Indigenous Women commemoration, which is going to be attended by several of the Six Nations families, so that will be pretty important. We also did a collaboration with the **Student Wellness Centre and ISP** on the 28th of this month, around the same theme (art show and documentary screening). It was held in the new ISP wing of Wilson. One of the Year Plan goals I had was to work more closely with ISP and MISCA, so these collaborations have fulfilled that piece.

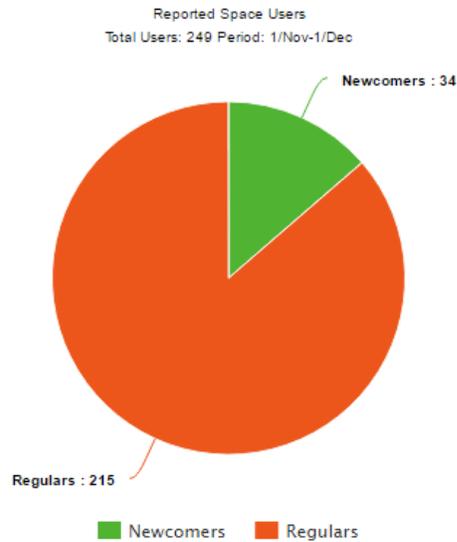
UPCOMING EVENTS, PROJECTS & ACTIVITIES

Our **Intimate Partner Violence Peer Support Group** sign-up goes live on the website and promotion starts December 2nd. We're running the group for 6-weeks again beginning in January. I opened up a few more nights as optional sessions because I think one of the challenges we had last year was that folks couldn't attend the nights we had available. But both my resources coordinator (Shruti) and I will be able to facilitate the group, so that opens up the availability. The **binder program** (again, for context: <http://gc2b.myshopify.com/>) goes live December 7th. Promotional material will go out and we've organized all the donations –so we're ready for the influx of people who need binders. I've already gotten requests from community members for the material, so I need to figure

out how to say no nicely, or maybe I'll just give them out. Our donators are really only concerned we give them a shout out in the promotional material, so we've done that.

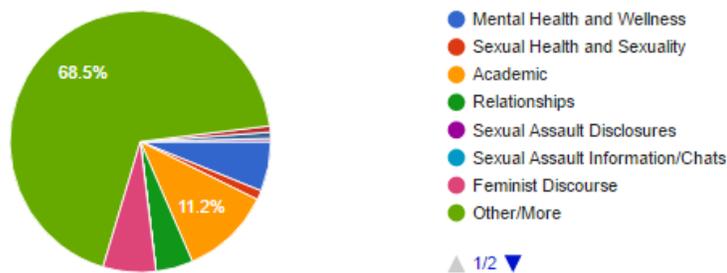
SERVICE USAGE

Numbers are based on about ~50% of our volunteers recording their shift stats every day.



What type of support (if any) was provided or what was the general discussion in the space?

(260 responses)



Total Number of people accessing the space:

- 249 visitors total since November 1st
- 13.7% of space users were newcomers (n=34) over the last period
- 86.3% of users were regulars (n=215) over the last period

Types of support provided/community building:

- 68% said OTHER/MORE, meaning: coming in to use the library, use grab pads/tampons, read in the space, chat about our current campaigns, community building, volunteer inquires, etc.
- 11% said academic, chats about school stress, seeks resources like SAS, SWC
- 7% said mental health and wellness
- 3 disclosures of SA in the last period

BUDGET

For the Six Months Ending October 31, 2016

	Current	Prior Yr.	Current	Prior Yr.	Prior Yr.	Approved	% Budget
	Month	Month	YTD	YTD	YE	Budget	Used
	October	October	2016-17	2015-16	2015-16	2017	To Date
All:							
5003-0308 WGEN - OFFICE SUPPLIES						50.00	0.00%
5101-0308 WGEN - TELEPHONE					35.30	50.00	0.00%
6102-0308 WGEN - ANNUAL CAMPAIGNS	114.83		114.83			2,000.00	5.74%
6103-0308 WGEN - SPECIAL PROJECTS	233.16	1,275.39	189.95	1,412.04	8,107.74	1,000.00	19.00%
6494-0308 WGEN - VOLUNTEER RECOGNITION						500.00	0.00%
6501-0308 WGEN - ADV. & PROMOTION	145.65	98.95	349.00	149.95	2,962.87	2,000.00	17.45%
6804-0308 WGEN - TRAINING EXPENSE		300.40	377.36	300.40	305.40	500.00	75.47%
7001-0308 WGEN - WAGES	670.58	669.32	2,237.47	2,390.89	6,237.91	6,600.00	33.90%
7101-0308 WGEN - BENEFITS	53.92	62.27	155.45	153.72	458.88	500.00	31.09%
8001-0308 WGEN - DEPRECIATION EXPENSE			80.92		242.75	400.00	20.23%
Total All	1,218.14	2,406.33	3,504.98	4,407.00	18,350.85	13,600.00	25.77%

November Costs:

- \$150 on promotional plan for Transforming Mac, and
- \$200 on the week's events
Cut down on cost this year because we had execs who were comfortable facilitating events, and didn't need to hire community members to run workshops (i.e. navigating campus as a trans student workshop). This is different from last year, and will change in the future depending on hires.
- \$100 exec appreciation
- \$100 volunteer appreciation

VOLUNTEERS

We've conducted **one-on-ones with our volunteers** two times now over the semester. This gives our volunteers opportunity to talk about challenges they faced during their shift hours, any CO-volunteer conflict, or just going over feedback from the semester of being a volunteer. I am still compiling that feedback now so we'll have that for next report. **Exec appreciation** happened November 30th, we all went out for dinner and it was nice to bond outside of the walls of WGEN. Excellent. I plan to hold a **debrief** of the 1st semester together with my exec on December 7th. I also asked them to start working on their **transition reports**, so their 1st semester TR is due by December 30th. Half term TR are easier to write, and reduces the chances someone doesn't hand in a TR at the end of the year.

CURRENT CHALLENGES

The next big project we are undertaking will be the roll-out of the SA policy in January. I want to spend the next few weeks thinking about how WGEN, the BoD, SRA, and other services may want to get involved with this process. I think it's immensely important we have more bodies pushing promotions that WGEN and PACBIC/intake offices roll-out.

SUCSESSES

Transforming Mac Week was a knock out the park – better than I expected or hoped for. Events were well attended, we held a successful collaboration with some nice peeps (QSCC) which will hopefully become a consistent yearly collab. We collected research and made a **pamphlet resource** for trans students navigating campus with a lot of resources and how-tos, so that hunk of research will be placed in **SWC, EIO**, and other point places for students. The fact that we reached students but also community partners and people I've never seen my in life attended all the events made the team feel like we did a good thing and we reached the right people. Excellent.