



# REPORT

*From the office of the...*

## MSU Maroons Coordinator

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TO: Members of the Executive Board  
FROM: Megan O'Brien  
SUBJECT: MSU Maroons Report 5  
DATE: Tuesday, November 8<sup>th</sup>, 2016

### **UPDATE**

The MSU Maroons service has been operating well since the last EB report and we have lots of upcoming events and activities planned.

Below outlines specific updates related to the service and its operation.

### **SERVICE USAGE**

Over the past month in terms of overall service usage we have been steadily busy with events throughout campus. We have been assisting other services over the past month and ensuring their events run smoothly with some break periods over the month of October.

The MSU Maroons have been able to most one major event for students, which was fairly well attended. Please see more details under PAST EVENTS, PROJECTS & ACTIVITIES.

The First Year Maroons Initiative has been running quite smoothly and they have transitioned well into the team. The Maroons representatives as a whole have been quite busy with school, which has decreased turn out at some events.

We have also been in the process of relocating our service to the MSU Committee Room. We are currently all packed up out of the office and just momentarily waiting for other spaces to be open before we make the final move. The team has been adjusting okay but myself and the executive team are looking at alternative ways to still have a temporary space on campus.

The MSU Maroons have been unable to host any events for students thus far due to it still being early in the term and the academic year has not begun.

### **PAST EVENTS, PROJECTS & ACTIVITIES**

Over the past month, the service has hosted one at large event for students, which was successful. With the team being busy, we have had fewer opportunities for team bonding events. Please see the breakdown of the events below.

Event	Description	Attendance of Representatives
MSU Maroons First Year BonFire	This event was hosted on October 27 <sup>th</sup> and was quiet successful. We had approximately 40 First Year attendees, which was one of our highest turn out events compared to previous years. We hosted the event at Alpine Tower and everything worked out as planned, despite some rainy weather earlier in the day.	~40
Pumpkin Hike	This event is hosted every year with SCSN. We went to Cootes Paradise School in the afternoon to carve pumpkins with the students and then in the evening assisted with lighting up the trail for families to pass through. According to the planner, this was one of the most successful years they have had in awhile. During this time there were lots of different activities happening - which led to a decrease in rep attendance (intramurals, Halloween, midterms etc.)	~15
Trick or Eat	This event was hosted this past Monday with Mac Bread Bin. The event went fairly well despite some disorganization at the beginning. With that said, we did not have a significant rep turn out.	~10
Campus Events Movie Team Bonding Night	This event was hosted this past Tuesday and was a success. Campus Events invited the Maroons to attend a movie with them to have a relaxing night. Although the event was not well attended, it was fun for those who were able to make it out.	~20
Mac Pride	This event happened this past Wednesday and went well! The reps that participated were very engaged and assisted the event to run smoothly.	~15

Another thing to note is that we are continuously promoting Maroon Monday, which is a fun way for students to get involved over social media. So far, we have been successful with Maroon Mondays but we are reaching out and promoting it to hopefully see an improvement.

## **UPCOMING EVENTS, PROJECTS & ACTIVITIES**

### **Team Bonding Events**

Over the next month we are hoping to implement more team bonding events to assist in overall team morale and to continue to process of integrating the 25 new First Year Maroons. The executive team and myself have brainstormed some specific events such as

having a movie night in Bridges and quiet activities so people could still study. We believe this will also help with the team dynamic overall.

### Maroons Events

We are hosting a couple of Maroons Events in the next month. Please see below of potential upcoming Maroons Events.

- Maroons at Hamilton Santa Claus Parade
  - Maroons will be participating in the Santa Claus Parade this year, it will be a fun way to get students involved and participating in the local Hamilton Community.
- Maroons Exam De-Stressor Event
  - This event has not been solidified in terms of what it will look like. We are hoping to collaborate with other services to make this event successful.

### BUDGET

Please see the budget outline from Maggie below.

<b>McMaster Student's Union</b>							
<b>Dept. 0120 - Maroons</b>							
<b>For the Four Months Ending August 31, 2016</b>							
	Current	Prior Yr.	Current	Prior Yr.	Prior Yr.	Approved	% Budget
	Month	Month	YTD	YTD	YE	Budget	Used
	August	August	2016-17	2015-16	2015-16	2017	To Date
All:							
3801-0120 MAROONS - MISC. REVENUE	(610.00)		(3,637.80)		(\$3,240.25)		100.00%
3881-0120 MAROONS - UNIFORM REVENUES		(2,610.00)	(5,141.85)	(\$2,610.00)	(\$4,722.00)	(\$5,000.00)	102.84%
5003-0120 MAROONS - OFFICE SUPPLIES	67.93	74.94	89.70	\$74.94	\$113.90	\$160.00	56.06%
5101-0120 MAROONS - TELEPHONE				\$9.44	\$94.40	\$120.00	0.00%
5201-0120 MAROONS - PHOTOCOPYING					\$28.80		0.00%
6102-0120 MAROONS - ANNUAL CAMPAIGNS	691.50		3,269.25		\$4,723.40	\$1,500.00	217.95%
6415-0120 MAROONS - RECOGNITION AWARDS					\$1,036.17	\$500.00	0.00%
6501-0120 MAROONS - ADV. & PROMO.	860.06	327.53	860.06	\$327.53	\$1,028.88	\$1,500.00	57.34%
6603-0120 MAROONS - SPECIAL PROJECTS					\$853.13	\$750.00	0.00%
6633-0120 MAROONS - UNIFORMS	120.00		7,243.74	\$6,941.31	\$8,061.82	\$7,000.00	103.48%
6804-0120 MAROONS - MEMBER TRAINING	1,743.38	811.84	1,743.38	\$811.84	\$1,535.04	\$1,700.00	102.55%
7001-0120 MAROONS - WAGES	1,126.86	1,113.00	4,233.97	\$4,236.92	\$9,666.09	\$9,000.00	47.04%
7101-0120 MAROONS - BENEFITS	93.48	100.97	376.04	\$381.02	\$799.71	\$750.00	50.14%
8001-0120 MAROONS - DEPRECIATION EXPENSE				\$65.01	\$260.06		0.00%
<b>Total All</b>	<b>4,093.21</b>	<b>(181.72)</b>	<b>9,036.49</b>	<b>\$10,238.01</b>	<b>\$20,239.15</b>	<b>\$17,980.00</b>	<b>50.26%</b>

The budget remains on track from what I can see at this point. I am reviewing Maggie's monthly statements closely and have been working with Ryan closely. We just went through the process of order the new Maroon Suits and Jerseys for the First Year Maroons but with the charged costs have been able to cover most of the fees.

### VOLUNTEERS

Everything for the most part has stayed the same with the volunteer basis. The team dynamic remains overall positive. We are having some difficulties with participation at events because of school becoming busy but are looking at ways to resolve this issue.

We are currently still integrating the 25 First Year Maroons onto the team and are hoping that our team bonding events over the course of November will help with this.

There has been promoting of professional development within the MSU by letting our representatives know about positions posted on the website.

### **CURRENT CHALLENGES**

Currently our main challenge is volunteer retention. We have tried to implement a system to keep volunteers accountable however it has not completely resolved the issue. We are still developing new ideas to implement and are reminding the team of the commitment made at the beginning of the year (2-3 events per month).

### **SUCSESSES**

The First Year Bon Fire went really well and the social executives were very pleased with the turn out they received. In addition, although our volunteer retention has been low, when our reps come out to events they are super keen and eager to participate which is great to see!

### **OTHER**

Not applicable.