Dear Assembly,

After a brief hiatus with the MSU elections, I am happy to be back in my role and reporting to you all! Not much has happened for the Services Committee this term but the groundwork has been set. As we work to complete our three service reviews, you will also hear from us later in the term concerning a new services operating.

**New Services Operating Policy**

This operating policy will formalize the review process and outline all of the required steps for a service's creation. This has been a long time coming. Currently, I only have the documents left by previous services commissioners to determine what services need to be reviewed. Unfortunately, most of these documents aren’t archived, leaving my committee with last year’s reports as our only guideline. Furthermore, I’ve been frequently asked about the review process which can be changed every year. This operating policy will clearly outline the requirements for a proper review, allowing every single member of the MSU to publicly view this document. If the new services commissioner and their committee discover any issues with the policy, they can easily change it with the operations committee. Next year this position will be expanding to solely focus on service reviews, thus an operating policy will streamline the procedure and set the committee up for success.

**Service Reviews**

There hasn’t been much development on the reviews due to the MSU elections but again, they will all be ready by the end of the term. We have started to look into MACycle, creating a list of potential areas for research. What has been decided thus far is to create a survey for this particular review as there has not been much data collected by the service itself. On the other hand, CLAY and Shinerama/Terry Fox both have a lot of resources that can easily be compared to other schools and used to evaluate their performance. As result, MACycle should prove to be a challenge to be reviewed and I cannot wait to work through it with the services committee.

If you have any questions about this report or anything else pertaining to services, I’ll be more than happy to answer them!

Sincerely,

Brandon Stegmaier
SRA Services Commissioner
McMaster Students Union
sraservices@msu.mcmaster.ca